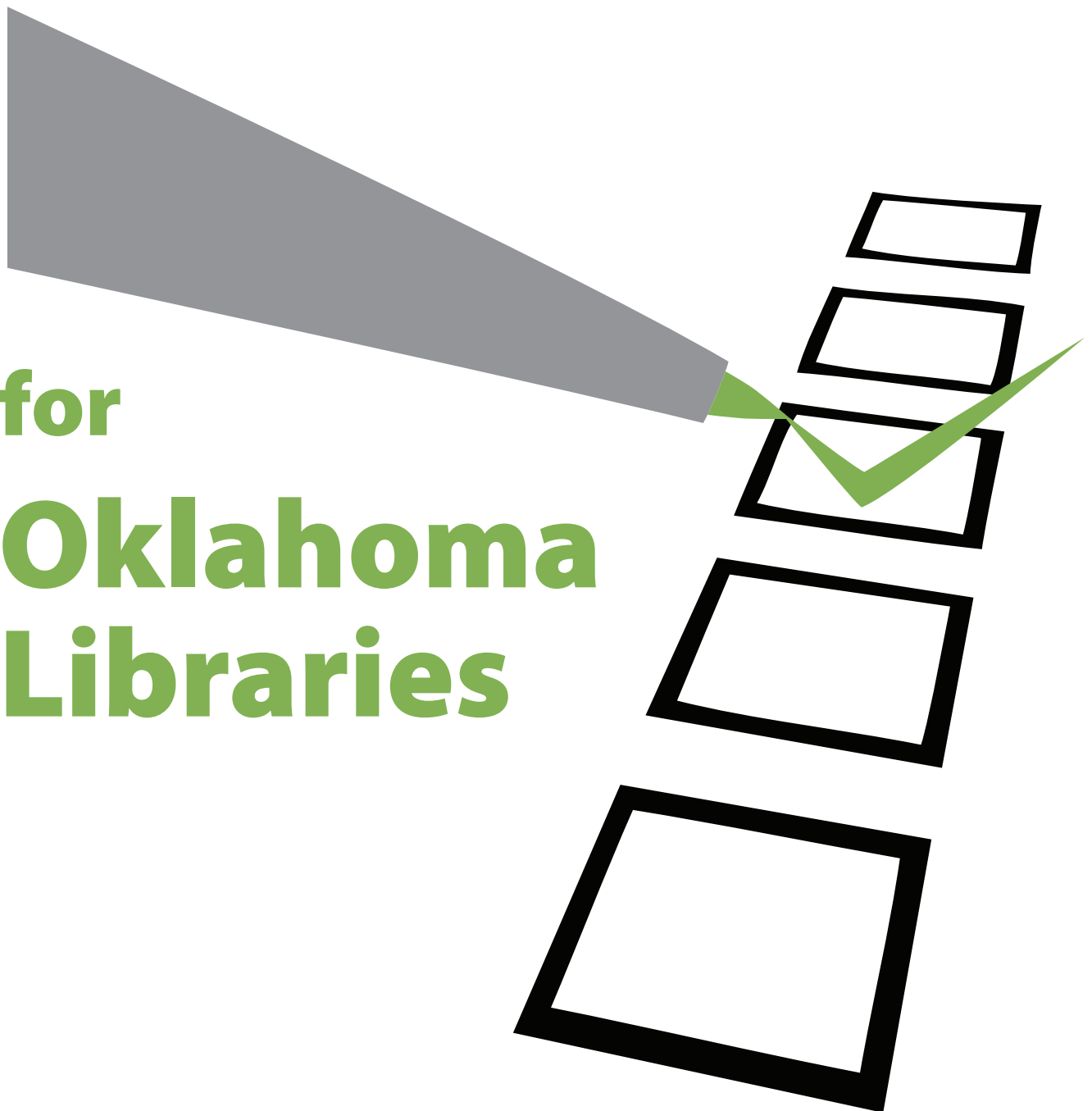


Checklist

Reference Sources

for
**Oklahoma
Libraries**



Checklist

Reference Sources for Oklahoma Libraries

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Preface

It has been over fifteen years since this bibliography was last updated. In that time, standard reference titles have ceased publication, others have taken their place and, of course, the Internet has changed everything. Reference sources can now be accessed physically, digitally and virtually. All of these access points should be available in every Oklahoma library. I have done my best to include recommendations with these three delivery methods in mind.

There are more than 300 annotated entries. Of those, some 43% are marked with an asterisk. *These * marked titles are determined to be the starting point for establishing a well-rounded, viable reference collection.* Those entries without a star are also highly recommended, but it is up to the librarians in each community to decide which, if any, will best serve their community needs and budget.

There are around 200 listed websites. The websites are all open access or free and often recommended by authorities, such as the American Library Association. In the interest of space, I have not included website descriptions. Instead, I encourage librarians to visit these sites and evaluate their content directly.

As to general content, there was a conscious effort to include a wide range of reference works which meet the standards of usefulness and reliability. The intention was to develop a reference collection for a public library, so those sources geared toward scholarly research were de-emphasized. Care has been taken to provide sufficient bibliographic information to insure easy identification of each title. Entries conform to *Books in Print*. The titles were reviewed directly when possible and in review journals such as, *School Library Journal*, *Library Journal*, and *Booklist*. The entries are arranged by broad subjects to narrow subjects with cross-references. Prices are from *Books In Print*.

When using this bibliography, librarians might note whether the book is hardback or paperback. Unless noted, the listed titles are hardback editions. However, in the interest of cost, librarians may want to check for a paperback version. Also, with the exception of starred items or unless explicitly mentioned, older versions of titles will suffice. In time, these entries and more will be included as a database at the Oklahoma Department of Libraries website.

I would like to thank Kitty Pittman, Adrienne Butler and Gary Phillips for sharing their expertise in Oklahoma Resources, Children's Services, and Oklahoma Documents. I hope this bibliography is of use to you and your library.

Sadie Mattox
Oklahoma City, OK

I. General Sources

Almanacs and Yearbooks (at least 1 of the following)

For almanacs or yearbooks on specific topics, please check under individual subject headings.

- *A. *Time Almanac*. Time, Inc. 2009. pbk. \$13.99
- *B. *World Almanac and Book of Facts*. World Almanac Books. 2009. pbk. \$12.99
- *C. *Europa World Yearbook*. Routledge. 2009. 2 vol. \$1,395.00
- *D. *Statesman's Yearbook*. Palgrave Macmillan. 2009. \$285.00

The two almanacs contain statistical and historical information, about the U.S., though world facts are present. They are arranged categorically, including such topics as sports, awards, culture and vital statistics. Both have a general alphabetical index. The choice of one over the other is left up to the personal preference of the selecting librarian. *The Europa World Yearbook* is a thorough look at the world with many statistics. *The Statesman's Yearbook* focuses on world countries, as well as the United States. It includes political, economical and cultural information relating to each country. It is arranged alphabetically by country and does include an index.

- *E. *Oklahoma Almanac*. Oklahoma Department of Libraries. 2009. biennial. pbk. \$15.00.

Published every two years, this almanac contains information on Oklahoma politics, counties, history and more. In addition to the statistics, there's a theme section with related articles.

- F. *Almanac of the 50 States: Comparative Data Profiles and Guide to Government Data*. Information Publications. 2009. annual. pbk. \$85.00.

This almanac is a large book of numbers. It lists many statistics, arranged by state, including birth rate, median income level, number of libraries and much more. While the data is interesting, there are no explanations for what might influence the numbers or how it might be correlated, so users are left to draw their own conclusions.

- G. *Chase's Calendar of Events*. McGraw-Hill. annual. \$74.95.

This useful and fun annual publication lists the dates and details of holidays, festivals, anniversaries and events around the world. From the obscure to the well-known, each date is listed followed by the activities or notable significance.

Online Resources

- A. Oklahoma Almanacs. For earlier Oklahoma Almanacs starting with 1909
www.crossroads.odl.state.ok.us/cdm4/browse.php?CISOROOT=/okalmanacs

Biographies

For biographies on specific topics, please check under individual subject headings.

- *A. *Current Biography*. H.W. Wilson. Annual subscription. \$185.00.

Current Biography comes out monthly and highlights notable personalities in a variety of professions. In December a cumulation of the monthly issues may be purchased as a single volume, *Current Biography Yearbook*. Since this publication includes many celebrities and current news personalities it is extremely popular as a middle/high school biography source.

- B. *Almanac of Famous People*. Cengage Gale. 2007. \$244.00

This two volume set includes biographical information on more than 39,000 famous individuals and groups. Entries provide name, alternative names; dates and places of birth and death; nationality and occupation; and list of sources for additional information. Includes year, date, geographic, and occupation indexes.

- C. *Who's Who in the World*. Marquis Who's Who .28th ed. annual. \$531.00.

This annual publication is a collection of the world's highest achieving people. Entries are succinct and fact checked by the listees.

- D. *Houghton Mifflin Dictionary of Biography*. Houghton Mifflin Harcourt. 2003. \$48.00.

The *Houghton Mifflin Dictionary* offers thousands of entries on a variety of people from sports stars to artists to political figures. The majority of subjects come from Western countries. There are cross-references and some bibliographies.

Online Resources

- A. Biography Channel www.biography.com
B. Presidents of the United States (POTUS) www.ipl.org/div/potus

Dictionaries

For dictionaries on specific topics, please check under individual subject headings.

Unabridged Dictionaries

- *A. McKean, Erin. *New Oxford American Dictionary*. Oxford University Press. 2nd ed. 2005. \$60.00.

—or—

- *B. *Random House Webster's Unabridged Dictionary*. Random House. 2nd rev. ed. 2005. \$69.95.

Perhaps the most distinguishing feature of any unabridged dictionary is that it is encyclopedic in scope and provides information not only on words, but people, places, and things. Each of these dictionaries contains definitions, but also illustrations, maps, tables and more. The *Random House* is not as exhaustive as the *New Oxford*.

Online Resources

- A. Merriam-Webster Online www.merriam-webster.com
B. Merriam-Webster Visual Dictionary visual.merriam-webster.com

Desk Dictionaries

*A. *American Heritage College Dictionary*. Houghton Mifflin Harcourt. 4th ed. 2007. \$26.95.

—or—

*B. *Concise Oxford English Dictionary*. Oxford University Press. 11th ed. 2008. \$35.00.

—or—

*C. *Webster's New College Dictionary*. Houghton Mifflin Harcourt. 3rd new ed. 2008. \$25.95

The three dictionaries contain about 200,000 words each. They include definitions, parts of speech, spelling and phonetic pronunciation. No one dictionary is recommended over the others, but there may be an added feature (such as a style guide) that a library might prefer.

Children's Dictionaries

*A. *American Heritage Student Dictionary*. Houghton Mifflin Harcourt. Student ed. 2009. \$19.95.

—or—

*B. *Macmillan Dictionary for Children*. Simon and Schuster. rev./upd. version. 2007. \$19.99.

—or—

*C. *Merriam-Webster Children's Dictionary*. DK Children. 2008. \$21.99

The first dictionary will better serve the middle grades while the second two are geared toward elementary grades. All three are up-to-date with clear definitions, pronunciations and usage. The second two feature color illustrations, with the Merriam Webster dictionary receiving slightly better reviews.

Foreign Language Dictionaries (at least 1 of the following in each language)

In addition to the listed languages, libraries are encouraged to buy other foreign language dictionaries as determined by their own community needs. All of these dictionaries offer good translations, phrases, examples and pronunciations.

Spanish

A. *HarperCollins Spanish Unabridged Dictionary*. Harper Collins. 8th ed. 2005. \$55.00

B. *Larousse Concise Dictionary: Spanish-English / English-Spanish*. Larousse. Bilingual ed. 2009. pbk. \$12.95.

C. *Oxford Spanish Dictionary*. Oxford University Press. 9th ed. 2008. \$49.95.

French

A. *HarperCollins Pocket French Dictionary*. Harper Collins. 3rd ed. 2006. pbk. \$12.00

B. *Larousse Concise Dictionary: French-English / English-French*. Larousse rev. ed. 2005. pbk. \$12.95.

- C. Correard, Marie-Helene. *Pocket Oxford-Hatchett French Dictionary*. Oxford University Press. 3rd ed. 2005. pbk. \$13.95.

Chinese

- A. *Collins Chinese Concise Dictionary*. Collins Reference. Bilingual ed. 2005. pbk. \$17.95.
B. *Pocket Oxford Chinese Dictionary*. Oxford University Press. 4th ed. 2009. pbk. \$18.95.

Online Resources

- A. Chinese-English/English-Chinese Online Dictionary www.mdbg.net
B. Bilingual and Multilingual Dictionaries Online www.lexicool.com
C. Yahoo Babelfish babelfish.yahoo.com

American Sign Language

- A. Costello, Elaine. *Random House Webster's Unabridged American Sign Language Dictionary*. Random House Reference. 2nd ed. 2008. \$55.00.

This dictionary includes illustrations of how to make signs.

Special Dictionaries

Abbreviations and Acronyms

- *A. *The American Heritage Abbreviations Dictionary, Third Edition: A Compilation of Today's Acronyms and Abbreviations Including Cyberspeak*. Houghton Mifflin Harcourt. 3rd updated ed. 2007. pbk. \$6.95.

This updated version includes “textspeak” found in text messages, chat rooms and social networking sites as well as general abbreviations.

Online Resources

- A. Acronym Finder www.acronymfinder.com

Idioms

- A. Spears, Richard. *McGraw Hill's Dictionary of American Idioms and Phrasal Verbs*. McGraw-Hill. 2006. \$24.95.

Containing over 20,000 entries, this idiom dictionary is especially recommended for libraries serving a large English as a Second Language (ESL) population.

Nicknames and Pseudonyms

- *A. Room, Adrian. *Dictionary of Pseudonyms: 11,000 Assumed Names and their Origins*. McFarland & Co. 4th ed. 2004. \$95.00.

Like the title promises, this dictionary contains the true identities of over 11,000 pseudonyms. The real value of this dictionary comes with the stories, origins and anecdotes behind the names.

*B. Delahunty, Andrew. *Oxford Dictionary of Nicknames*. Oxford University Press. 2006. pbk. \$24.00.

This handy dictionary alphabetically lists the nicknames of modern and historic individuals as well as a brief explanation as to how and why they earned the name. There's an index of real names in the back. The focus is entirely Western.

Slang

*A. Kipfer, Barbara Ann. *American Slang*. Collins Reference. 4th reprint ed. 2008. pbk. \$19.95.

—or—

*B. Dazell, Tom. *Routledge Dictionary of Modern American Slang and Unconventional English*. 2008. \$49.95.

Slang dictionaries are both fun and informative. These dictionaries give examples and origins of new slang words, as well as offering definitions of words whose use may have changed.

Online Resources

A. Urban Dictionary www.urban.dictionaty.com

Synonyms, Antonyms, and Homonyms

*A. Kipfer, Barbara Ann. *Roget's International Thesaurus*. Collins Reference. 6th ref. ed. 2003. pbk. \$16.95.

—or—

*B. *Merriam-Webster Thesaurus*. Merriam-Webster. 2006. pbk. \$5.99

—or—

*C. *Oxford Thesaurus of English*. Oxford University Press. 2nd ed. 2006. \$49.08.

*D. *The Oxford Dictionary of Synonyms and Antonyms*. Oxford University Press. 2nd ed. 2007. pbk. \$16.95.

All of these thesauruses and dictionaries are geared toward a general audience. They may be too advanced for some children and too incomplete for those doing heavy, college level research.

Usage

*A. Garner, Brian A. *Garner's Modern American Usage*. Oxford University Press. 3rd ed. 2009. \$45.00.

B. Burchfield, R.W. *Fowler's Modern English Usage*. Oxford University Press. 3rd rev. ed. 2003. \$37.95.

Both dictionaries provide apt descriptions of word usage, citations and examples. Garner's includes some essays. Garner's is recommended over Fowler's simply because it is more up-to-date.

Directories

- *A. Mosley, Raymond. *United States Government Manual*. National Records and Archives Administration. 2008. Annual. pbk. \$29.00.

This is the directory for the federal government, including office contact information. It also contains information about each branch and agency. Most of this information is also available at www.usa.gov. However, a hard copy is also recommended for ready reference.

- *B. *Writer's Market*. 88th ed. Writer's Digest Books. 2009. annual. pbk. \$29.99.
Poet's Market. Writer's Digest Books. 22nd ed. 2009. annual. pbk. \$29.99.
Songwriter's Market. Writer's Digest Books. 32nd ed. 2009. annual. pbk. \$29.99.

These directories include listings for more than 3,500 publishers, magazines, journals and literary agents. They are organized by subject and include the name, address, brief description of each publisher and their pay rate. There is a subject and general index, as well as essays on getting published.

- C. *American Hospital Association Guide to the Health Care Field*. American Hospital Association. 2009. \$640.00

There's contact information, as well as statistics and profiles for over 6,500 hospitals in the directory. Much of this information is available online, but the guide is a thorough, convenient, authoritative source.

- D. *American Library Directory (A.L.D.)*. Information Today. 62nd ed. 2009. 2 vol. \$309.00. www.americanlibrarydirectory.com

This latest edition lists information for more than 35,000 public, academic, special and government libraries, and library-related organizations in the United States and Canada. Information on each library includes addresses, phone and fax numbers, e-mail addresses, holdings, special collections and special services. The online version is subscription based, but registered users can access physical addresses for free.

- E. *Bowker Annual Library and Book Trade Almanac*. Information Today. 54th ed. 2009. \$199.95

This book contains important and diverse information relating to libraries and the publishing world. Besides statistical information, it includes reviews of significant legislation, salary and placement surveys, literary commendations, censorship updates, and other special reports that are both timely and informative. Much of this information is also available on the American Library Association website, www.ala.org, though some parts of the website are members-only areas.

- F. McAuley, Jordan. *Celebrity Black Book 2009: Over 55,000 Accurate Celebrity Addresses for Fans, Businesses, Non-Profits, Authors and the Media*. Mega Niche. 19th rev. upd. ed. 2008. pbk. \$95.00.

While much of this information is readily available on the Internet, the Black Book is a trusted authoritative source. It also combines useful information that may otherwise be spread out over several webpages. It's quick and convenient.

- G. *Complete Learning Disabilities Directory*. Grey House Publishing. 15th ed. 2008. pbk. \$145.00.

As more and more children are diagnosed with learning disabilities, this book will become more in demand. Along with addresses for organizations, the directory also contains testing information, LD programs and useful websites. There is also an online subscription service available.

H. *Corporate Directory of U.S. Public Companies*. Walkers Research. 2010. annual. \$368.00.

This directory gives a brief profile of public companies. Listed alphabetically, the profile includes number of employees, stock prices, SIC number, subsidiaries, and more. Most of this information is also available online.

I. *Encyclopedia of Associations*. Cengage Gale. 48th ed. annual. 4 vol. \$660.00.

This directory lists all U.S. Associations. Information includes the acronym (if there is one), contact listing, website address, membership list, and a brief description. Volume 1 is arranged by subject. Volume 2 is arranged alphabetically. Both volumes have corresponding indexes.

J. *Foundations Directory Online* fconline.foundationcenter.org

A subscription based service, this website provides extensive information on U.S. funders and grants, including “over 98,000 U.S. foundations and corporate donors, 1.7 million recent grants, and more than 400,000 key decision makers.”

K. *Gale Directory of Publications and Broadcast Media*. Gale. 145th ed. 2009. \$1,155.00.

The directory contains more than 50,000 listings for television, radio and other media sources. The latest version includes full contact information, including webpages and emails. All Gale publications are also available through an online subscription service.

L. *Headquarters U.S.A.* Omnigraphics. 32nd ed. 2009. \$216.00.

This directory lists the addresses, stock symbols, and exchanges for many businesses, organizations and non-profits in the U.S. and Canada.

M. *Oklahoma Directory of Manufacturers and Processors*. Harris InfoSource. 2007. \$109.00.

This directory lists contact information for Oklahoma manufacturers.

N. Smith, Darren L. *Parks Directory of the United States*. Omnigraphics. 2007. \$195.00.

This directory lists park information (including wildlife refuges, historic sites, and other national preservation areas) for all 50 states. In addition to contact information, the listings include size, facilities and cost. Maps are included.

O. *National Trade and Professional Associations of the United States*.

Columbia Books Incorporated. 2010. \$299.00.

Alphabetical listing of each association; entries include address, personnel, historical notes, conferences and publications.

Online Resources

A. Oklahoma Department of Libraries Public Library Directory www.odl.state.ok.us/go/pl.asp

B. Foundation Directory Online (limited information) foundationcenter.org

C. Newspaper Directory chroniclingamerica.loc.gov/search/titles

D. Oklahoma Directory of Education www.crossroads.odl.state.ok.us/u/?stgovpub,4644

E. National Zip Code and Post Office directory zip4.usps.com/zip4/welcome.jsp

F. Oklahoma Museum Association Directory www.okmuseums.org/museum-directory

G. Telephone Directory Online www.switchboard.com

Encyclopedias

For encyclopedias on specific topics, please check under individual subject headings.

*A. *World Book Encyclopedia*. World Book, Inc. 2008. annual. 22 vol. \$949.

The World Book is a suitable general reference for both adults and children. The twenty-two volumes (including an index volume) have concise articles on a range of topics. It is easier to read and navigate than the Britannica, but is not as extensive. An online subscription is available as well.

—or—

*B. *Encyclopedia Britannica*. Encyclopedia Britannica, Inc. 32v. Edition revised: 2007. \$1,295.00.

This is the oldest English language encyclopedia. The 32 volumes contain 65,000 articles on a wide variety of topics including the sciences, arts, pop culture, history and topics of interest. It also includes over 24,000 photos. An online subscription is available as well.

C. *Funk and Wagnall's New World Encyclopedia*. via EBSCO. www.odl.state.ok.us/prairie

All Oklahoma public and school libraries have access to this encyclopedia via EBSCO. The online database has more than 25,000 entries and is searchable.

D. *Student Resource Center, Encyclopedia*. via EBSCO. www.odl.state.ok.us/prairie

All Oklahoma public and school libraries have access to the Student Resource Center via EBSCO. This online database, which includes an encyclopedia, is geared toward students from elementary school through high school, though it is most helpful for middle/high school-level children.

Compact Encyclopedias

A. *Britannica Concise Encyclopedia*. Encyclopedia Britannica. 2007. \$59.95.

This encyclopedia is a nice alternative for those libraries that cannot afford or do not wish to purchase the full set. There are thousands of entries on timely topics, photographs, maps and diagrams. Like the title suggests, it is concise and may not provide enough information for those looking to do research or write reports.

Facts, Records, and Statistics

*A. Kane, Joseph. *Famous First Facts*. H.W. Wilson. 6th ed. 2007. \$185.

A handy reference book with a compilation of 7,500 entries organized by subjects and navigated with an index. The work includes sidebars and photographs. It is an essential ready reference tool.

*B. *Guinness Book of World Records*. Guinness. 2009. Annual. \$28.95, pbk \$7.99.

This is an annual guide listing the outstanding feats of the natural and human worlds: the first or the last to accomplish something, the tallest, the shortest, the most or the least. A fun, high-demand book packed with a miscellany of trivial information. The paperback version usually comes out about 6 months after the hardback.

- *C. U.S. Department of Commerce. *Statistical Abstract of the United States*. Census Bureau. 2008. Annual. \$41.00.

The most complete collection of U.S. statistics can be found in this annual publication. While the focus is largely national, there is some state-to-state information, as well as information on major cities. While it is recommended that every library have a hard copy, the information is available for free online. www.census.gov/compendia/statab

- D. *America's Top Rated Cities: A Statistical Handbook*. Grey House Publishing. 2009. 4 vol. annual. \$225.00.

Arrange by region, then alphabetically by city, these volumes list many statistics that make these cities the "top rated." Provided along with where and why the cities were chosen are interesting statistics like tax rates, average commute, number of colleges, and biggest employers.

- E. *Book of the States*. Council of State Government. 2009. pbk. \$99.00.

An alternative or supplement to the *Statistical Abstract*, this book focuses on the statistical information from each state. It provides more state specific information than the *Statistical Abstract*, including local policies, local politicians and local salaries.

- F. Bahmueller, Charles F. *The 50 States*. Salem Press. 2nd ed. 2007. \$150.00.

This book goes beyond statistics and includes fun facts like state motto, highest recorded temperature and interesting people.

- G. Kane, Joseph. *Facts about the Presidents*. H.W. Wilson. 8th ed. 2009. \$150.

The 8th edition spans the presidential administrations from George Washington to the first few months of Barack Obama's presidency. Part I chronologically covers biographical and historical information about each president. Part II offers comparative statistical information including party alignments, electoral votes and general facts about the office.

- H. Gargoogian, David. *Profiles of America: Facts, Figures and Statistics for Every Populated Place in the United States*. Grey House. 2nd ed. 2003. 4 vol. \$595.00.

These volumes go as deep as the census in revealing vital statistics, income, population and more for over 40,000 places. Alongside statistical information are descriptions of the climate, culture and geography. It is a very fun and interesting read, although somewhat out-of-date.

Online Sources

- A. Easy Measurement Conversion www.onlineconversion.com
 B. Fed Stats www.fedstats.gov
 C. Find Articles findarticles.com
 D. *Guinness Book of World Records* online www.guinnessworldrecords.com
 E. Official Statistics on the Web www.offstats.auckland.ac.nz

10 *Checklist of Reference Sources for Oklahoma Libraries*

- F. Oklahoma Kids Count Factbook www.crossroads.odl.state.ok.us/u?/stgovpub,3859
- G. Statistical Abstract of the United States www.census.gov/compendia/statab
- H. United States Census Bureau Quick Facts quickfacts.census.gov/qfd
- I. United States Patent Office www.uspto.gov
- J. Where to write for vital records www.cdc.gov/nchs/w2w.htm
- K. USA.Gov www.usa.gov

II. Applied Sciences

Agriculture and Veterinary Medicine

*A. *The Old Farmer's Almanac*. OFA. 2009. pbk. \$6.95.

For over two hundred years, this almanac has been indispensable. Known for its yearlong weather predictions, the book also has gardening tips, information on weather patterns, recipes and household timesavers.

B. Kahn, Cynthia M. *Merck Veterinary Manual*. Merck. 9th ed. 2005. \$45.00.

The manual proves a concise, convenient source of up-to-date information on diagnosis, treatment, and prophylaxis of important animal diseases. Sections include diseases, nutrition, laboratory routines, and medicines. An index is included.

Online Resources

A. *Farmer's Almanac* www.farmersalmanac.com

B. Local Harvest, Farmer's Markets www.localharvest.org

C. Oklahoma Agricultural Statistics www.crossroads.odl.state.ok.us/u/?/stgovpub,11177

D. Oklahoma State University Division of Agricultural Sciences and Natural Resources www.dasnr.okstate.edu

Building and Construction

*A. *International Building Code*. ICC. 2009. pbk. \$109.25.

The International Code Council's book contains the codes and analysis for building design and construction.

*B. *National Electrical Code Handbook*. Delmar Cengage Learning. 2008. \$143.00.

The handbook offers the full text of the National Fire Protection Association code along with further explanation. Businesses need to stay compliant with this code.

*C. Woodson, R. *International Plumbing Code Handbook*. McGraw-Hill Professional. 2009. \$59.95.

This handbook follows the International Plumbing Code and shows how to stay in compliance with the code in practical situations.

D. Chudley, Roy. *Building Construction Handbook*. Butterworth-Heinemann. 7th ed. 2008. pbk. \$42.95.

This handbook is intended for the homeowners as well as the professional builder. All aspects of construction are covered in a very practical way.

E. *Means Illustrated Construction Dictionary*. R.S. Means Co. 3rd ed. 2000. \$99.95.

In one volume, this dictionary contains terms, definitions, illustrations, abbreviations and tables dealing with building and construction. Useful lists of formulas, symbols and materials, along with an extended

bibliography and CD-Rom, are included. It is highly recommended for those libraries that can afford it or have a high need.

F. *Dictionary of Architecture and Construction*. see Humanities, Visual Arts, Architecture

Energy and the Environment

*A. Cleveland, Cutler J. *Dictionary of Energy: Expanded Edition*. Elsevier Science. 2009. \$44.95.

This dictionary covers terms, issues, resources and many other topics involving energy. The writing is accessible to the average reader.

B. Ayres, Robert U. *Encyclopedia of Energy*. Elsevier Science. 2004. 6 vol. \$2,620.00.

The over 300 articles in this encyclopedia cover the technical, scientific and social aspects of energy. Energy consumption is a major concern and it is addressed thoroughly. Articles are cross-referenced with suggestions of further readings.

C. *McGraw-Hill Concise Encyclopedia of Environmental Science*.
McGraw-Hill Professional. 2005. pbk. \$26.95.

Pulled from the *McGraw-Hill Encyclopedia of Technology*, this concise volume focuses and expands on environmental science. The brief, but informative articles cover climatology, ecology, geography and more. Bibliographies, graphs, charts and illustrations supplement the material.

Online Resources

A. EarthTrends Environmental Information earthtrends.wri.org

B. Environmental Protection Agency www.epa.gov

III. Games, Recreation, and Sports

Games

- *A. Morehead, Albert H. *Hoyle's Rules of Games*. Signet. 3rd ed. 2001. pbk. \$6.99.

Considered the authority on game rules (primarily card games), the latest edition of Hoyle's offers the rules and alternate rules for more than 250 card, dice and board games.

- B. Meister, Alan. *Casino City's Indian Gaming Industry Report*.

Casino City Press. 2008. spiral bound. \$249.95.

- C. *Casino City's Business Directory*. Casino City Press. 2008. spiral bound. \$200.00

- D. *Casino City's North American Gaming Almanac*. Casino City Press. 2008. spiral bound. \$449.95.

The Casino City report, directory and almanac all offer detailed information about the state of gambling in the United States. The report discusses growth, statistics and analysis of Indian gaming in each state. The directory lists contact information, profile and management for casinos all over the world. It is arranged by region and country. It also includes property owners and industry suppliers. Finally, the almanac gives an industry overview for the United States and Canada, and it is arranged by state and province.

- E. Silman, Jeremy. *Complete Book of Chess Strategy: Grandmaster Techniques from A-Z*. Siles Press. 1998. pbk. \$18.95.

Despite the title, this book doesn't go very deep into the intricacies of chess. However, it does offer the rules and explains maneuvers for the beginning to intermediate level player.

- F. *Official Scrabble Players Dictionary*. Merriam-Webster. 4th ed. 2005. pbk. \$7.50.

This simple dictionary lists over 100,000 playable scrabble words. It is a high demand book.

- G. Berens, Kate. *Rough Guide to Videogames I*. Rough Guides. 2008. pbk. \$21.99.

This book covers the past and present world of videogames. There are reviews, top lists and descriptions of the consoles, controllers and accessories.

Online Resources

- A. AllGame (videogames) www.allgame.com

Recreation and Hobbies

Collecting Books

- A. Carter, John. *ABC for Book Collectors*. Oak Knoll Press. 8th ed. 2003. \$29.95.

This book doesn't list prices, but it does contain many terms, tips and information for the book collector. The most recent edition includes information on using the web for book collecting.

- B. Overstreet, Robert M. *The Official Overstreet Comic Book Price Guide*. House of Collectibles. 39th ed. 2009. annual. pbk. \$29.95.

This annual price guide includes more than just prices. It also has collecting tips, a forecast of future qualities and value, and other articles.

Online Resources

- A. AbeBooks.com www.abebooks.com
B. Bookfinder.com www.bookfinder.com

Coins

- A. Yeoman, R.S. *A Guidebook of United States Coins: The Official Redbook*. Whitman Publishing. 63rd ed. 2009. annual. \$16.95.

This authoritative volume is a guide to the value and status of American coins. Pictures, prices and essays on coin collecting are all included.

- B. Bruce, Colin. R., et al. *Standard Catalog of World Coins: 1801–1900*. Krause Publications. 2007. \$65.00.
Bruce, Colin. R., et al. *Standard Catalog of World Coins: 1901–2000*. Krause Publications. 2006. \$55.00.
Bruce, Colin. R., et al. *Standard Catalog of World Coins: 2001–Date*. Krause Publications. 2007. \$30.00.

The *Standard Catalogs* are arranged by country, political structure, coinage type and denomination. They provide current value estimates for the coins depending on five grades of condition.

Firearms

- A. Fjestad, S.P. *Blue Book of Gun Values*. Bluebook Publications. 29th ed. 2008. annual. pbk. \$39.95.

—or—

- B. Shideler, Dan. *Standard Catalog of Firearms: The Collector's Price and Reference Guide*. Krause Publications. 19th ed. 2009. annual. pbk. \$39.99.

These books might be most effective when used together. The Blue Book is considered the authority on gun pricing, however it contains no photographs. The Standard Catalog has photographs, but is not as complete or accurate.

Stamps

- A. Juell, Rodney A. *Encyclopedia of United States Stamps and Stamp Collecting*. Kirkhouse Publishers. 2006. \$40.00.

This encyclopedia is a comprehensive look at stamp collecting. The volume details types of stamps, stamp production, rare stamps, series and history.

- B. Kloetzel, James E. *Scott's Standard Postage Stamp Catalog*. Scott Publishing Company. 156th ed. 2008. annual. 7 vol. \$490.00.

Contained in these seven volumes are the value, features and fluctuations for every stamp from every country in the world. For the avid stamp collector, this catalog will provide more than just a guide to price; it helps determine where the market will be in the future and offers advice and insight on stamp collecting.

Fishing, Hunting, and other Outdoor Activities

Online Resources

- A. Local Hikes www.localhikes.com
- B. Oklahoma's Fishing Guide www.crossroads.odl.state.ok.us/u/?stgovpub,8307
- C. Oklahoma's Hunting Guide www.crossroads.odl.state.ok.us/u/?stgovpub,10205
- D. Oklahoma's Waterfowl Guide www.crossroads.odl.state.ok.us/u/?stgovpub,6876
- E. Outdoor Oklahoma www.wildlifedepartment.com/outdooroklahoma.htm

Gardening

- A. Rodale, Maria. *Rodale's Illustrated Encyclopedia of Organic Gardening*. DK Adult. 2005. pbk. \$25.00.
Having an eco-friendly garden is becoming more and more popular. This book walks the seasoned and new gardener through organic gardening with tips, instructions and photographs.
- *B. Dobbs, Steve. *Oklahoma Gardener's Guide*. Cool Springs Press. 2005. \$24.99.
Oklahoma's own Steve Dobbs has written a practical and informative guide for Oklahoma gardeners.

Online Resources

- A. National Gardening Association www.garden.org/home
- B. Oklahoma Gardening www.oklahomagardening.okstate.edu

Astrology

- A. Woolfolk, Joanna Martine. *The Only Astrology Book You'll ever Need*. Taylor Trade Publishing. 2008. \$19.95.

—or—

- B. Parker, Julia. *Parker's Astrology*. DK Adult. Rev/upd. ed. 2009. pbk. \$19.95.

Both books provide detailed information on sun signs, moon signs, the planets and drawing up a horoscope. Woolfolk's book is more accessible while Parker's is more comprehensive. Parker's includes instructions on how to make and read charts.

Online Resources

- A. American Federation of Astrologers www.astrologers.com

Sports

*A. *Sports Illustrated Almanac*. Sports Illustrated. 2009. annual. pbk. \$13.99.

From the leading sports magazine, this annual almanac covers the past year in football, baseball, soccer, basketball and more. Besides statistics, there are entries on major plays, awards and obituaries.

Online Resources

A. Baseball Almanac www.baseball-almanac.com

B. Sports Reference www.sports-reference.com

IV. Home Economics

Consumerism

- *A. U.S. General Service Administration. *Consumer Information Catalog*. Government Printing Office. quarterly. Free or a \$2 shipping charge.

This publication is a listing of free and inexpensive materials on a variety of popular subjects such as used car buying, pension plans and savings. Libraries can access this catalog several ways: they can view and print the pdf, order the physical catalog or subscribe for free. For viewing and order information visit: www.pueblo.gsa.gov

- *B. *Consumer Reports Buying Guide*. Consumer Reports. 2008. annual. pbk. \$10.99.

Consumer Reports is the leading authority on product rankings. The handy buying guide brings together all the products reviewed over the past year. It is a good reference for anyone wanting to purchase electronics, baby gear, home appliances, and more.

Online Resources

- A. Consumer Review Search www.consumersearch.com
- B. How Products are Made www.madehow.com
- C. Kelly Blue Book www.kbb.com
- D. Recalls www.recalls.gov

Etiquette

- *A. Post, Peggy. *Emily Post's Etiquette*. William Morrow. 17th ed. 2004. \$39.99.

This updated classic gives detailed advice on everything proper. The most recent version includes etiquette for emails, discussion of a sensitive nature and, the always needed, table place settings.

- *B. Hickey, Robert. *Honor and Respect: The Official Guide*. Protocol School of Washington. 2008. \$75.00.

This guide is a listing of written and oral forms of addressing government and foreign officials. It also includes practical information on how to start and end a letter, how to write a place card and how to make an introduction.

- C. Strawbridge, Matthew. *Netiquette: Internet Etiquette in the Age of the Blog*. Software Reference Ltd. 2006. pbk. \$24.50.

Perhaps the most useful part of this book about being polite on the web, is the section on Internet abbreviations such as LOL (laugh out loud). The other sections include proper etiquette and acceptable use of all-caps when writing emails or posting on forums. Very little time is spent on social networking, where most communicating now takes place. Hopefully a revision will come soon.

Food and Cooking

- *A. Rombauer, Irma S. *Joy of Cooking*. Scribner. Anniversary ed. 2006. \$35.00.

This classic recipe book gets updated while staying true to Rombauer's original work. There's practical advice, measurements and, of course, timeless recipes.

- B. Robinson, Jancis. *Oxford Companion to Wine*. Oxford University Press. 3rd ed. 2006. \$65.00.

Written for both the connoisseur and the new wine drinker, this encyclopedia covers growing, cultivating, and tasting wine. Most of the book is dedicated to answering the common questions about what kind of wine to serve with meals, as well as specific types of wine and their flavors.

- C. *Larousse Gastronomique: The World's Greatest Culinary Encyclopedia*. Completely Revised and Updated. Crown Publishing Group. 2009. \$90.00.

Contains the history of foods and restaurants; cooking terms; cooking techniques; basic ingredients, and how to buy, store and cook them; biographies of great cooks, all in one volume.

- D. *Martha Stewart's Cooking School: Lessons and Recipes for the Home Cook*. Clarkson Potter. 2008. \$45.00.

Martha's take on cooking techniques and fundamentals.

Online Resources

- A. Epicurious www.epicurious.com
B. Nutrition.gov www.nutrition.gov
C. Food Network www.foodnetwork.com

Maintenance

Car and Motorcycle

- *A. Gray, Michael E. *Auto Upkeep: Basic Car Care, Maintenance and Repair*. Rolling Hills. 2nd ed. 2007. pbk. \$34.95.

This book helps the average car owner learn general maintenance and repair. It includes illustrations and descriptions of the car's systems, preventative care tips and other information, such as guidance on buying a new or used vehicle.

- *B. Zimmerman, Mark. *The Essential Guide to Motorcycle Maintenance*. Whitehorse Press. 2003. \$29.95.

Written primarily for the average motorcycle owner or enthusiast, this guide walks through the basics of motorcycle care and repair. It covers all types of motorcycles and their systems. Photographs and an index supplement this tutorial.

Home

- *A. *Black and Decker Complete Photo Guide to Home Repair: with 350 Projects and 2000 Photos*. Creative Publishing International. 2008. \$35.00.

There are many home improvement books on the market, but this one stands out because of its clear directions and photographs. Helpful conversion and measurement charts are included.

Online Resources

- A. How to Do Almost Anything www.ehow.com

V. Humanities

Applied Arts

Antiques and Decoration

- *A. Kovel, Terry. *Kovel's Antiques and Collectibles Price Guide*. Blackdog and Leventhal Publishers. 42nd ed. 2009. annual. pbk. \$27.95.

Kovel is the leading authority on antiques and collectibles. It is recommended that libraries purchase the new guide each year.

- B. Reed, Robert. *Antique and Collectible Dictionary*. Collector Books. 2008. pbk. \$24.95.

Concise and thorough, entries alongside hundreds of photographs make this dictionary a good choice. It includes term definitions, manufacturing information, periods, and tips on evaluating an antique.

- C. Trench, Lucy. *Materials and Techniques in the Decorative Arts: An Illustrated Dictionary*. University of Chicago Press. 2000. \$60.00.

This dictionary focuses on seven main materials. It follows the materials from their raw states through various stages and processes to create the final project. Black and white illustrations accompany entries and there are a few full color plates. A bibliography is included.

Online Resources

- A. Kovel's price guide www.kovels.com/quick_lists

Costume

- A. Wilcox, R. Turner. *Five Centuries of American Costume*. Dover Publications. 2004. pbk. \$12.95.

This book chronologically details the dress of American men, women and children from the Viking explorers through the 20th century. There are illustrations to accompany the descriptions, but no index.

- B. Leventon, Melissa. *What People Wore When: A Complete Illustrated History of Costume from Ancient Times through the 19th Century for Every Level of Society*. St. Martin's Griffin. 2008. pbk. \$29.95.

The color illustrations highlight the informative entries on costume. The book is organized by era and attempts to cover the whole world. A glossary is included.

Online Resources

- A. University of Virginia Collection of Historic Dress cti.itc.virginia.edu/~dress

Crafts

- *A. *Martha Stewart's Encyclopedia of Crafts: An A-Z Guide with Detailed Instruction and Endless Inspiration*. Potter Craft. 2009. \$35.00.

Undoubtedly in high demand, Stewart's craft encyclopedia has hundreds of craft instructions. Alongside the instructions are photographs, illustrations, brief histories and technique explanations.

Online Resources

- A. Martha Stewart crafts online www.marthastewart.com/crafts

Photography

- *A. Peres, Michael R. *Focal Encyclopedia of Photography*. Focal Press. 4th ed. 2007. \$99.95.

This encyclopedia extensively covers the technical aspects of photography, including digital photography.

- B. Hoy, Anne. *Book of Photography: The History, the Technique, the Art, the Future*. National Geographic. 2005. \$40.00.

As the title suggests, this book is a guide to all aspects of photography. It is extensive and useful, however, its publication date means the latest cameras and software are not included.

Online Resources

- A. Rob Sheppard Photography Information www.robsheppardphoto.com

Literature

Bibliographies and Indexes

- *A. *Books in Print*. via EBSCO. www.odl.state.ok.us/prairie

All public and school libraries have access to the digital *Books in Print*. This database lists all works currently in print, their bibliographic information, price, and status.

- B. Lima, Carolyn W. *A to Zoo: Subject Access to Children's Picture Books*. Greenwood Publishing. 7th ed. 2005. \$84.00.

This index includes both fiction and non-fiction picture books. There are several ways to search for an entry, including by subject, title and author.

- C. Greenfieldt, John. *Fiction Catalog*. H.W. Wilson. 15th ed. 2006. \$225.00.

This catalog lists both classic and modern fiction works for an adult audience. The catalog features mainly popular and critically acclaimed authors along with their works, bibliographic information, and basic pricing.

- D. *Columbia Granger's Index to Poetry in Anthologies*. Columbia University Press. 13th ed. 2007. \$275.00 www.columbiagrangers.org.

The poetry index excels at listing most works in most anthologies, even the more obscure ones. However, the online subscription option might be a better choice for getting more out of the purchase.

- E. *What Do I Read Next?* Gale. 2009. \$210.00.

Primarily used as a reader's advisory guide, this bibliography lists more than 100,000 titles and includes plot summaries, award winners and short author biographies. An online subscription service is also available.

Online Resources

- A. Amazon www.amazon.com
- B. Bartleby's Great Books Online www.bartleby.com
- C. Classics Online www.perseus.tufts.edu/hopper
- D. Gnooks Author Map www.gnooks.com
- E. Poetry Foundation www.poetryfoundation.org
- F. Pulitzer Prize www.pulitzer.org
- G. SparkNotes (compare to Cliff Notes) www.sparknotes.com
- H. Worldcat Worldwide Library Catalog www.worldcat.org

Criticism, Biographies, Encyclopedias, and Histories

- *A. Murphy, Bruce. *Benet's Reader's Encyclopedia*. Collins Reference. 5th ed. 2008. \$60.00.

This is a comprehensive work containing brief articles on writers, poets, topical essays, plot summaries and anything of "general interest to readers." The latest edition focuses on adding more international material.

- *B. Dobson, Michael. *The Oxford Companion to Shakespeare*. Oxford University Press. 2001. \$65.00.

This companion includes entries on Shakespeare's life, characters, plays, themes, criticism and more. All the major plays are summarized with quotes, references and explanations.

- C. Bercovitch, Sacvan. *Cambridge History of American Literature*. Cambridge University Press. 2006. 8 vol. \$1,100.00.

This set offers a comprehensive, critical analysis of American literature. It contains essays on genres, authors, movements, theories, major works and more. Several indexes and bibliographies are included.

- D. *Contemporary Literary Criticism: Criticism of the Works of Today's Novelists, Poets, Playwrights, Short Story Writers, Scriptwriters, and Other Creative Writers*. Gale Cengage. \$300.00 per volume.

This series focuses on modern writers, those still living, or who have died after 1959. Though each volume only collects essays and criticisms of a few writers, playwrights and poets, the series as whole provides critiques of many famous and critically acclaimed authors. It is highly recommended for those libraries that can afford it. The Oklahoma Department of Libraries carries this literary criticism resource as well as several others. If you have patrons needing help with materials on authors or literary criticism, please contact us for assistance.

E. Hornblower, Simon. *Oxford Classical Dictionary*. Oxford University Press. 2003. 3rd ed. \$125.00.

Updated in 2003, this volume is still current enough to be included in a library's collection. It contains essays and articles on many different literary subjects, though the focus is primarily on Western culture.

F. Howeston, M.C. *Oxford Companion to Classical Literature*. Oxford University Press. 2nd ed. 2006. \$31.95.

G. Birch, Dinah. *Oxford Companion to English Literature*. Oxford University Press. 7th ed. 2009. \$125.00.

The Oxford Companion to Literature series serves as a general guide to all things literature. There are author biographies, short essays on genres, award lists, and more. The information is brief, but useful.

H. Parini, Jay. *Oxford Encyclopedia of American Literature*. Oxford University Press. 2004. 4 vol. \$525.00.

These four volumes contain entries on American authors from the 1600s through the present. The entries not only include biographical information, but some analysis and criticism. An index and further reading suggestions are included. A less expensive, though less comprehensive alternative is *The Continuum Encyclopedia of American Literature*, \$39.95.

I. *Something about the Author*. Gale Cengage. 2009. monthly. \$170.00.

This series gives biographies of children's book illustrators and authors. The entries include information on the creator's career, life, works and future works. It is recommended for those libraries that can afford it.

J. Padgett, Ron. *World Poets*. Gale. 2000. 3 vol. \$389.00.

This set focuses on the most studied and well known poets from around the world. Besides the biographical entries, there are also essays on various topics. It will be most useful for reports, but is not exhaustive. Lesser known poets, and those published after 2000, may not be found here.

Online Resources

A. Oklahoma Author Database www.crossroads.odl.state.ok.us/cdm4/browse.php?CISOROOT=%2Fokauthors

B. Storytellers: Native American Authors online www.hanksville.org/storytellers

Dictionaries

*A. Ayto, John. *Brewer's Dictionary of Phrase and Fable*. Collins Reference. 17th ed. 2006. \$55.00.

It's hard to classify this unique dictionary because it covers so much. It serves as a literary dictionary, but also focuses on characters, art, nicknames and other seemingly random bits of information.

*B. Abrams, M. H. *Glossary of Literary Terms*. Wadsworth Publishing. 9th ed. 2008. \$46.95.

This glossary is a collection of essays explaining and defining essential literary terms. It also focuses on defining theories and gives a short bibliography.

—or—

*C. Baldick, Chris. *Oxford Dictionary of Literary Terms*. Oxford University Press. 2009. 3rd ed. pbk. \$16.95.

This dictionary is helpful to both scholars and general readers alike. It includes the definitions of genres, literary theories and criticisms, and other terms that need explanation. The latest version includes technological and culturally relevant terms.

Style Guides and Writing

- *A. *Chicago Manual of Style*. University of Chicago Press. 15th ed. 2003. \$55.00.
- *B. *MLA Handbook for Writers of Research Papers*. Modern Language Association of America. 7th ed. 2009. pbk. \$22.00
- *C. *Publication Manual for the American Psychological Association*. American Psychological Association. 6th ed. 2009. pbk. \$39.95.

These three manuals are the most widely used style guides.

- *D. Strunk, Jr. William. *The Elements of Style*. Longman. 4th ed. 1999. \$15.95.

A copy of this classic is recommended. It is the standard on how to write “properly” and, though not necessarily a reference book, it is useful to students and others wanting guidance.

- E. *Writer’s Market*. see General Sources, Directories
- F. *Poet’s Market*. see General Sources, Directories

Online Resources

- A. Purdue Online Writing Lab owl.english.purdue.edu
- B. Style Guides Online www.dianahacker.com/resdoc

Quotations and Proverbs

- *A. Bartlett, John. *Familiar Quotations: A Collection of Passages, Phrases and Proverbs Traced to Their Sources in Ancient and Modern Literature*. Little, Brown and Co. 17th ed. \$50.00.

—or—

- *B. Knowles, Elizabeth. *Oxford Dictionary of Quotations*. Oxford University Press. 7th ed. 2009. \$50.00.
- Either of these quotation books will work for quick reference. Of the two, Bartlett’s is the better known.

Online Resources

- A. American Rhetoric www.americanrhetoric.com

Performing Arts

Dance

- A. *International Encyclopedia of Dance*. Oxford University Press. 2004. 6 vol. pbk. \$450.00.

Dancing styles, history, performers, theories and more is covered in this extensive six-volume set. Many different cultures are represented.

B. Grant, Gail. *Technical Manual and Dictionary of Classical Ballet*. BN Publishing. 2009. pbk. \$9.99.

Long in print, this latest reprint contains nothing new. However, the poses, illustrations and especially the pronunciation guide are still relevant and useful.

Online Resources

A. American Ballet Dictionary www.abt.org/education/dictionary/index.html

Film and TV

*A. Katz, Ephraim. *The Film Encyclopedia 6e: The Complete Guide to Film and the Film Industry*. Collins Reference. 6th ed. 2008. \$34.95.

From people to theories to technical practice, this encyclopedia contains over 7,000 entries on filmmaking.

*B. *Halliwel's Film Guide*. HarperCollins. 24th ed. 2008. pbk. \$39.95.

The guide is full of cast listings, directors, and plot synopses. There's also commentary on various topics. The films are rated for quality and age appropriateness.

—or—

*C. Craddock, Jim. *Videhound's Golden Movie Retriever*. Gale Group. 2009. pbk. \$25.95.

Fun and informative, this easy reference book contains reviews and “woof” ratings for thousands of movies. There are multiple indexes for searching.

D. Warren, Albert. *Television and Cable Factbook*. Warren Communications News. 77th ed. 4 vol. \$945.00.

The four volumes cover every American station and cable listing.

E. *Video Sourcebook*. Thompson Gale. 2005. \$445.00.

This catalog covers a wide range of video listings. There are more than 130,000 entries. However, the more recent editions of the sourcebook are already out of print so, while somewhat useful, it may be a dying title.

F. Osborne, Robert. *80 Years of the Oscar: Official History of the Academy Awards*. Abbeville Press. 2008. \$75.00.

While most of the recent winners lists are readily and accurately available online, this book offers complete lists back to the first Oscars. Osborne includes commentary on winning and nominated films, history, quotes from speeches and interesting Oscar facts. It may not be a necessary purchase, but it will get a lot of use.

G. *Gale Directory of Publications and Broadcast Media*. see General Sources, Directories

Online Resources

A. Academy Awards Database awardsdatabase.oscars.org/ampas_awards/BasicSearchInput.jsp

B. Internet Movie Database www.imdb.com

- C. Metacritic Online www.metacritic.com
- D. Rotten Tomatoes reviews www.rottentomatoes.com

Music

Discographies

- *A. Whitburn, Joel. *Joel Whitburn Presents the Billboard Hot 100 Annual: Includes Every Song that Made the Hot 100 Billboard Chart*. Record Research. 7th ed. 2007. \$59.95.

This discography lists the Top 100 songs from 1955–2005. It will be most useful for retroactive research; the more recent lists are easily found online. An index and a few other charts (i.e., Grammy song winners) are included.

Online Resources

- A. Billboard Music Charts and More www.billboard.com

Biographies, Dictionaries, and Encyclopedias

- *A. Randel, Don Michael. *Harvard Dictionary of Music*. Belknap Press of Harvard University Press. 4th ed. 2003. \$50.00.

This scholarly work contains definitions of all kinds, including many used in musical performance, as well as articles on various topics such as history and theory. The emphasis is still on Western music, but this edition makes a bigger effort to include world music. Of course, very recent terms and slang are not present here, but it is still one of the best music dictionaries available.

- B. du Noyer, Paul. *Billboard Illustrated Encyclopedia of Music: from Rock, Pop, Jazz and Hip-Hop to Classical, Country, Folk, World and More*. Watson-Guption. 2003. \$45.00

As the title suggests, this encyclopedia attempts to cover all musical genres and sub-genres. For the most part, it delivers, especially with entries on modern music, like Rock. Some debate exists over dates and classifications, but it remains a good reference source, specifically for American pop music.

- C. Feather, Leonard. *Biographical Dictionary of Jazz*. Oxford University Press. 2007. \$49.95.

While not an extremely well-reviewed source, this biographical dictionary has a lot of information on American jazz musicians. In this area, it is a thorough and well researched, historical perspective on jazz.

- D. Ewen, David. *Composers of Yesterday*. Ewen Press. 2007. pbk. \$32.95.

This biographical source is filled with both famous and not-so-well known composers of the past. Each entry includes a brief biography, a list of works and other interesting facts.

- E. Sadie, Stanley. *New Grove Dictionary of Music and Musicians*. Oxford University Press. 2nd ed. 2004. 29 vol. \$1,500.00.

Contained in 29 volumes plus an index, it is an extensive coverage of world music, theories, people, and history. There are illustrations and photographs throughout. An online subscription service is also available.

- F. Hirschak, Thomas S. *Oxford Companion to the American Musical: Theatre, Film and Television*. Oxford University Press. 2008. \$39.95.

This companion tracks the American musical through 2007. There are entries on each musical, including the plot, cast, song list and more. In addition to the standard entries, there are various lists and bibliographies.

- G. Latham, Alison. *Oxford Companion to Music*. Oxford University Press. 2002. \$69.95.

While 2002 is somewhat out-of-date, this is the most recent version of this solid musical reference. It has over 8,000 entries on people, terms, theories, instruments, genres and techniques. Though the focus is Western, specifically British, there are some world entries.

- H. *Songwriter's Market*. see General Sources, Directories

Online Resources

- A. AllMusic www.allmusic.com

History

- A. Burkholder, J. Peter. *History of Western Music*. W.W. Norton and Company. 8th ed. 2009. \$67.00.

This broad history covers all eras, genres, and people that have made a lasting contribution to the world of music.

Theater

- *A. Bordman, Gerald. *Oxford Companion to the American Theater*. Oxford University Press. 3rd ed. 2004. \$79.95.

This companion is an extensive look at the American theater. The entries include biographies, plays, theaters, and topical issues.

- B. Brockett, Oscar G. *History of the Theatre*. Allyn & Bacon. 10th ed. 2007. \$101.33.

This survey is a complete, worldwide history of theatre. There are accompanying photographs.

- C. *Oxford Companion to the American Musical: Theatre, Film and Television*. see Humanities, Music, Biographies/Encyclopedias and Dictionaries
- D. *Oxford Companion to Shakespeare*. see Literature, Criticism

Online Resources

- A. Internet Broadway Database www.ibdb.com

Philosophy, Myth, and Religion

Anniversaries, Festivals, and Holidays

- *A. Chase's *Calendar of Events: The Ultimate Go-To Guide for Special Days, Weeks and Months*. McGraw-Hill. 53rd ed. annual. \$74.95.

This useful and fun annual publication lists the dates and details of holidays, festivals, anniversaries and events around the world. From the obscure to the well-known, each date is listed followed by the activities or notable significance.

- B. Christianson, Stephen G. *American Book of Days*. H.W. Wilson. 4th ed. 2000. \$160.00.

Going through all 365 days on the calendar, this book lists events, anniversaries and holidays. In addition to the name of the event there's also brief to long descriptions and history.

- C. Daniels, Peggy. *Holiday Symbols and Customs*. Omnigraphics. 4th ed. 2008. \$94.00.

This book is useful as a quick guide to holidays and occasions. In addition to a brief summary, there's a bibliography and websites connected to each holiday.

- D. Bowler, Gerry. *World Encyclopedia of Christmas*. McClelland & Stewart. 2004. pbk. \$12.95.

Reaching beyond America to include world celebrations, this book covers every aspect of the Christmas holiday. There are explanations of symbols, traditions, different incarnations of Santa Claus and more.

Online Resources

- A. Christmas lore urbanlegends.about.com/msubxmas.htm
B. Christmas movies www.auburn.edu/~vestmon/christmas_movie.html
C. Christmas urban legends www.snopes.com/holidays/christmas/christmas.asp
D. TravelOK Festivals & Events www.travelok.com/festivals-and-events

Concordances (Bible)

- *A. Strong, James. *New Strong's Exhaustive Concordance of the Bible*. Thomas Nelson. 2009. \$29.95.
Like the title suggests, this is the most exhaustive bible concordance.

Online Resources

- A. Blue Letter Bible www.blueletterbible.org
B. Unbound Bible unbound.biola.edu

Mythology, Folklore, and Legend

- *A. Bulfinch, Thomas. *Bulfinch's Mythology: Age of Fable, or Stories of Gods and Heroes*. Any edition.

This classic text is an essential purchase. Covering myths from many regions of the world, it not only serves as a translation of the stories, but as an easily accessible guide to mythology in general.

*B. Watts, Linda S. *Encyclopedia of American Folklore*. Facts on File. 2006. \$70.00.

This encyclopedia covers many different aspects of folklore, from stories to holidays to historically legendary people and artifacts. It is not a comprehensive work and only focuses on the United States. However, it is a good introduction and quick reference source.

C. Garry, Jane. *Archetypes and Motifs in Folklore and Literature: a Handbook*. M.E. Sharpe. 2005. \$70.00.

This book examines the more commonly used archetypes and motifs through detailed analysis. It uses the Thompson motif-index to group together and discuss motifs.

D. Hamilton, Edith. *Mythology: Timeless Tales of Gods and Heroes*. Any edition.

Another classic, this one focuses primarily on the stories of Greek myths, though Roman and Nordic gods are touched on. These translations are readable and clear; includes family charts and an index.

E. Cotterell, Arthur. *Dictionary of World Mythology*. Oxford University Press. 1990. pbk \$17.99.

This inclusive dictionary highlights myths and deities from around the globe. It's separated into seven main regions: West Asia, South and Central Asia, East Asia, Europe, America, Africa, and Oceania.

F. Brunvand, Jan Harold. *Too Good to be True: the Colossal Book of Urban Legends*. W.W. Norton. 2001. pbk. \$17.95.

All of the classic urban legends plus a few more are in this collection. The stories are listed categorically. Brunvand includes some history, alternative telling and cited sources with each story.

Online Resources

A. Encyclopedia Mythica www.pantheon.org

B. Snopes Urban Legends Reference Page www.snopes.com

Philosophy

*A. Blackburn, Simon. *Oxford Dictionary of Philosophy*. 2nd ed. Oxford University Press. 2008. pbk \$17.95.

This dictionary offers a concise, broad look at philosophy. The almost 30,000 entries cover ideas and definitions from both Western and Eastern philosophers (though more emphasis is put on the former).

B. Borchert, Donald M. *Encyclopedia of Philosophy*. Gale. 2nd ed. 2006. 10 vol. \$1,162.00.

Though it's expensive, this encyclopedia is highly recommended for those libraries that can afford it. It's the most up-to-date and comprehensive philosophical encyclopedia available.

Online Resources

A. Internet Encyclopedia of Philosophy www.iep.utm.edu

B. Stanford Encyclopedia of Philosophy plato.stanford.edu

Religion

*A. Curtis, Adrian. *Oxford Bible Atlas*. Oxford University Press. 4th ed. 2009. pbk \$24.95.

This latest edition features 27 full color maps and 81 full color illustrations. The atlas covers the entire Biblical timespan and offers readers a geographical context. An index is included.

*B. One copy each of the Bible, the Torah, and the Koran.

*C. Bowker, John. *World Religions: The Great Faiths Explored and Explained*. DK Adult. 2006. \$16.95.

This book explores the world's major religions including Christianity, Judaism, Buddhism and Islam. Using charts, photographs, quick facts and symbols to supplement the text, it is an easy-to-read introduction to comparative religion.

D. Shepard, Leslie A. *Encyclopedia of Occultism and Parapsychology*. Thomson Gale. 5th ed. 2000. \$380.00.

This topic is often in high demand and the encyclopedia contains thousands of entries on people, cults, theories and happenings. A bibliography is included.

E. Mays, James L. *HarperCollins Bible Commentary Revised Edition*. HarperOne. 2000. \$49.99.

Written for a general audience, this version brings the *Harper's Bible Commentary* up to date. It includes essays, commentary and bibliographies on each book in the bible.

F. Mead, Frank S. *Handbook of Denominations in the U.S.* 12 ed. Abingdon Press. 2005. \$21.00.

This handbook gives a brief description of many denominations in the United States. Statistics on popularity and historical changes are listed.

G. Melton, J. Gordon. *Melton's Encyclopedia of American Religion*.
Gale Cengage. 8th ed. 2009. 3 vol. \$380.00.

This encyclopedia covers, in detail, more than 1,500 religious entities, denominations, and affiliates in American religion.

H. Bradshaw, Paul. *New Westminster Dictionary of Liturgy and Worship*. Westminster John Knox Press. 2003. \$49.95

Though this dictionary is more weighted toward Christianity, it does offer information on other world religions such as Shinto, Islam, Judaism, and Buddhism.

I. Cross, F.L. *Oxford Dictionary of the Christian Church*. Oxford University Press. 3rd ed. 2005. \$150.00

Though not recommended for researchers, this dictionary is a good choice for general readers.

Visual Arts

Architecture

*A. Harris, Cheryl. *Dictionary of Architecture and Construction*. McGraw-Hill Professional. 4th ed. 2005. \$74.95.

This dictionary lists both architecture and construction terms dealing with all aspects of building. The book includes laws, materials, theories and styles.

Online Resources

- A. Art and Architecture Thesaurus www.getty.edu/research/conducting_research/vocabularies/aat

Art

Dictionaries

- *A. Turner, Jan. *The Dictionary of Art*. Oxford University Press. 2003. \$1,100.00.

This dictionary spans the globe with over 6,000 entries on modern, classic and ancient art. Artists, theories, techniques, and other practices are also covered.

—or—

- *B. Chilvers, Ian. *Oxford Dictionary of Art and Artists*. Oxford University Press. 4th ed. 2009. \$18.99.

Along with over 2,000 entries on style, theories, techniques and history, the dictionary also includes brief artist biographical information. Unfortunately, the topics only refer to Western art. However, it is a useful companion to heavier texts on art or as a quick reference for those interested in the topic.

- C. Fielding, Mantle. *Dictionary of American Painters, Sculptors, and Engravers*. Reprint Services Co. 1993. \$99.00.

This standard work contains brief biographical sketches of over 8,000 American craftsmen. Though it is somewhat out-of-date, many American artists, considered minor craftsmen and not listed anywhere else, can be found here.

Online Resources

- A. Art and Architecture Thesaurus www.getty.edu/research/conducting_research/vocabularies/aat

Encyclopedias and Histories

- *A. Kleiner, Fred S. *Garner's Art through the Ages: a Global History*. Wadsworth Publishing. 13th ed. pbk. vol. 1 \$140.95. vol. 2 \$140.95.

—or—

- *B. Jansen, Anthony. *History of Art*. Prentice Hall. 6th ed. 2003. pbk. \$93.33

Though neither of these titles are traditional reference works, they are standards in the area of art history. Both are solid choices with illustrations and bibliographies, though Jansen's is now regarded as the most authoritative.

- C. Gowing, Lawrence. *Facts on File Encyclopedia of Art*. Facts on File. 2005. 5 vol. \$325.00.

This encyclopedia has a worldwide scope which can limit the depth of some entries. However, it does cover many topics that other encyclopedias miss, such as jewelry, architecture, and Eastern and African art. Bibliographies, an index, photographs, and reproductions are included.

Online Resources

- A. Artcyclopedia www.artcyclopedia.com
- B. Art History Timeline www.metmuseum.org/toah

VI. Science

General Sources

- *A. *McGraw-Hill Concise Encyclopedia of Science and Technology*. McGraw-Hill Professional. 6th ed. 2009. \$295.00.
—or—
- *B. *McGraw-Hill Encyclopedia of Science and Technology*. McGraw-Hill Professional. 10th ed. 20 vol. 2007. \$3,495.00.
—or—
- *C. Considine, Glen D. *Van Nostrand's Scientific Encyclopedia*. Wiley-Interscience. 10th ed. 2008. 3 vol. \$495.00

Each of these encyclopedias covers the broad field of science and technology. The McGraw-Hill complete encyclopedia is the most comprehensive. However, the concise version and Van Nostrand's provide thousands of quality entries and are a fine alternative for libraries who cannot afford or do not wish to purchase the McGraw Hill encyclopedia. Bibliographies are included.

- D. *Notable Black American Scientists and Inventors*. Thomson Gale. 2nd ed. 2010. \$185.00.

The lives and work of over 250 African-American scientists, inventors, and physicists are highlighted here.

- E. *McGraw-Hill Dictionary of Scientific and Technical Terms*. McGraw-Hill Professional. 7th ed. 2010. \$295.00.

There are over 100,000 terms defined in this dictionary. It serves as a nice supplement to the encyclopedia or as a quick alternative for those just needing a basic explanation.

- F. *Biographical Encyclopedia of Scientists*. Taylor & Francis Group. 3rd ed. 2008. \$159.95.

This comprehensive compendium brings together 3400 scientists who have made major contributions to science. It contains helpful resources such as a pronunciation guide, cross references, quotations, a subject index, timeline of key scientific events, and list of useful websites.

Online Resources

- A. Proceedings of the Oklahoma Academy of Science digital.library.okstate.edu/OAS
- B. Science.gov www.science.gov
- C. Scirus: Scientific Information www.scirus.com/srsapp/advanced
- D. World of Science scienceworld.wolfram.com

Astronomy

- *A. Mitton, Jacqueline. *Cambridge Illustrated Dictionary of Astronomy*. Cambridge University Press. 2008. \$32.00.

The illustrations are what set this dictionary apart from others of its kind. Using pictures and diagrams alongside the definitions and constellations helps a general reader navigate and comprehend the material.

- B. Dickinson, Terence. *Nightwatch: A Practical Guide to Viewing the Universe*. Firefly Books. 4th ed. spiral-bound. \$35.00.

This useful book serves as a resource for the amateur astronomer. It includes information on what to look for, star charts, and other tools. The enlarged version includes many diagrams, illustrations and photographs.

Online Resources

- A. NASA www.nasa.gov

Biology

- *A. Hine, Robert. *Oxford Dictionary of Biology*. Oxford University Press. 6th ed. pbk. \$17.95.

—or—

- *B. Lawrence, Eleanor. *Henderson's Dictionary of Biology*. Benjamin Cummings. 14th ed. pbk. \$41.60.

Each of these dictionaries is acceptable. Henderson's has long been known as a biology authority. The Henderson Dictionary is more comprehensive, but both cover the major topics and include terms, timelines, and classification charts or diagrams.

Online Resources

- Oklahoma Biological Survey www.biosurvey.ou.edu

Botany

- *A. Horst, Kenneth. *Westcott's Plant Disease Handbook*. Springer. 7th ed. 2008. \$399.00.

—or—

- *B. Pleasant, Barbara. *The Gardeners' Guide to Plant Diseases*. Storey Publishing. 1995. pbk. \$14.95.

Besides price, the difference in these two books is scope. *Westcott's* is an authoritative diagnostic and treatment handbook for most, if not all, plant diseases. It covers a wide range of plants and is appropriate for landscapers, farmers, gardeners, and those who work in orchards. Libraries serving rural, farming communities should purchase this one. For other libraries, the *Gardner's Guide* describes about 50 common plant diseases and recommended treatments.

- *C Little, Elbert L. Jr. *Forest Trees of Oklahoma: How to Know Them*. Oklahoma Forestry Services. 17th ed. 2002. \$4.00. Copies are available by calling the Oklahoma Forestry Service at 405-522-6158.

A great resource for anyone researching, planting or identifying Oklahoma trees, this book has been continually updated since its first publication in the 1920's. It contains over 150 descriptions and illustrations, as well as an index and champion tree registry list.

*D. Erhardt, Walter von. *Timber Press Dictionary of Plant Names*. Timber Press. 2010. \$39.95.

Though this is the most up-to-date plant name dictionary, libraries with older dictionaries should be fine and do not have to replace them. This dictionary is complete with common and scientific names, descriptions, medicinal value, region, flowers/leaves and other useful information about plants, trees and shrubbery.

E. Kershner, Bruce. *National Wildlife Federation Guide to Trees in North America*. Sterling. 2008. pbk. \$13.57.

Featuring full-color pictures and identification tips, this guide is a handy reference. There's also an index to leaves and tree names (both scientific and common).

Online Resources

- A. Plants Database plants.usda.gov
- B. Tree Identification www.arborday.org/trees/whattree
- C. Trees of Oklahoma www.forestry.ok.gov/ok-tree-guide

Chemistry

*A. Speight, James. *Lange's Handbook of Chemistry*. McGraw-Hill Professional. 16th ed. \$165.00.

This standard title covers the major areas of chemistry, such as organic and inorganic chemistry. There is an extensive list of properties.

B. Lide, David R. *CRC Handbook of Chemistry and Physics*. Chemical Rubber Company. 9th ed. 2009. \$149.95.

Most useful as a quick reference or a fact checker, this handbook lists many formulas, elements and tables used in chemistry and physics.

C. Considine, Glenn D. *Van Nostrand's Encyclopedia of Chemistry*. Wiley-Interscience. 5th ed. \$235.00.

This comprehensive encyclopedia contains thousands of articles on chemistry and related fields. It covers more modern topics like fuel cells and environmental chemistry, as well as the standard subjects.

Online Resources

- A. Chemistry Webbook webbook.nist.gov/chemistry
- B. Periodic Table www.webelements.com
- C. PubChem pubchem.ncbi.nlm.nih.gov

Earth Science

*A. Allaby, Michael. *Dictionary of Earth Sciences*. Oxford University Press. 3rd ed. pbk. \$18.95.

—or—

*B. *Dictionary of Geology and Mineralogy*. McGraw Hill Professional. 2nd ed. 2003. pbk. \$21.95.

Choosing between these two dictionaries is a matter of scope. The *Dictionary of Earth Sciences* covers a broad range of topics, but does a good job of defining geological terms. The *Dictionary of Geology and Mineralogy* is focused on geology only; it is taken from the *McGraw Hill Dictionary of Scientific and Technical Terms*.

*C. Farndon, John. *Complete Guide to Rocks and Minerals*. JG Press. 2008. \$12.99.

Geared mainly toward rock collecting amateurs, this book includes many full-color photographs identifying over 300 rocks and minerals. Tips on collecting, testing and storing are also discussed. For a more scholarly text, *A Field Guide to Rock and Minerals (Peterson Guide Series)* is still in print.

D. Wood, Richard. *The Weather Almanac: a Reference Guide to Weather, Climate and Related Issues in the United States and its Key Cities*. John Wiley & Sons. 11th ed. 2007. \$220.00.

The almanac covers 108 U.S. cities, presenting maps, recent weather and statistics. Illustrations, a glossary and an index are included.

E. *The Old Farmer's Almanac*. see Applied Sciences, Energy and the Environment

F. *McGraw-Hill Concise Encyclopedia of Environmental Science*. see Applied Sciences, Energy and the Environment

Online Resources

A. National Weather Service www.nws.noaa.gov

B. United States Geographical Survey (USGS) www.usgs.gov

C. Weather Channel www.weather.com

D. Oklahoma Geological Survey www.ogs.ou.edu

Mathematics

*A. Zeidler, Eberhard. *Oxford User's Guide to Mathematics*. Oxford University Press. 2004. \$75.00.

This comprehensive guide covers all areas of math including algebra, geometry and calculus. Along with definitions and theories, there is an entire chapter devoted to formulas, tables and functions. *The Handbook of Mathematics* is another acceptable source based on the same German book as the *Oxford User's Guide*.

B. Nelson, David. *Penguin Dictionary of Mathematics*. Penguin. 4th ed. 2008. \$16.00.

Written in a clear language, this dictionary defines terms and briefly discusses all areas of math. A quick reference for anyone wanting an introduction to mathematical concepts.

Online Resources

- A. Math Forum (note: some areas are by purchase only) mathforum.org

Medicine

Dictionaries

- *A. *American Heritage Medical Dictionary*. Houghton Mifflin Harcourt. Updated ed. 2007. \$28.00.

—or—

- *B. *Dorland's Illustrated Medical Dictionary*. Saunders. 31sted. 2007. \$49.95.

—or—

- *C. Dox, Ida G. *Melloni's Illustrated Medical Dictionary*. Informa Healthcare. 4th ed. 2001. \$99.95.

Each of these comprehensive dictionaries is known for its accuracy and authority. The illustrated dictionaries include full color diagrams and pictures to assist understanding.

Online Resources

- A. Mayo Clinic www.mayoclinic.com

Drugs

- *A. Griffith, H. Winter. *Complete Guide to Prescription and Non-prescription Drugs*. Perigee Trade. 2009. rev/upd. ed. annual. pbk. \$19.95.

Relatively easy to read and use, this is the book for patrons seeking drug information. It lists FDA approved drugs by brand and generic names along with any dangerous interactions, warnings or side effects associated with the drug.

- *B. *Physicians Desk Reference (PDR)*. Thomas Reuters. 2009. 64th ed. annual. \$96.95.

Long considered the authority on FDA regulated and approved drugs, the PDR provides detailed information on over 2,500 drug products, including formulas, generic/brand names, effects, side effects, dosage and more. Parts of the PDR may be hard for the average reader to understand, but it is still an excellent and informative source.

- C. Lacy, Charles F. *Drug Information Handbook*. Lexi-Comp. 18th ed. 2009. pbk. \$61.95.

With over 5,500 drug listings, this handbook lists interactions, dosages and potential reactions for children and adults. There's a topical appendix, an index and a list of the top drugs. It is written for medical professionals.

- D. Hodgeson, Barbara B. *Nursing Drug Handbook*. Saunders. 2009. pbk. annual. \$39.95.

The unique features of this handbook are the lists of major drugs and dosing recommendations, the descriptions of medicinal herbs, and other topics specific to nursing. It also includes much of the information found in other drug handbooks, such as brand/generic name and possible side effects. It is written for medical professionals.

Online Resources

- A. PDRhealth Online pdrhealth.com
- B. RxList www.rxlist.com

Encyclopedias

- A. Krapp, Kristine M. *Gale Encyclopedia of Children's Health: Infancy through Adolescence*. Gale. 2005. 4 vol. \$652.00.

This encyclopedia focuses on the special concerns, treatments and diseases affecting children. The articles cover both physical and psychological ailments, drugs, and diagnosis. Bibliographies, charts and tables supplement the entries. Another less expensive option is *The Encyclopedia of Children's Health and Wellness* from Facts on File.

- B. *Professional Guide to Diseases*. Lippincott Williams & Wilkins. 9th ed. 2008. \$51.95.

Written for medical professionals, this guide lists the symptoms, treatment recommendations, and other information for over 600 diseases and disorders. It is supplemented with diagrams and illustrations.

Online Resources

- A. Centers for Disease Control www.cdc.gov
- B. Genetics Home Reference ghr.nlm.nih.gov
- C. Medline Plus medlineplus.gov

Handbooks

- *A. Goldman, David R. *American College of Physicians Complete Home Medical Guide*. DK Adult. 2003. \$50.00.

Written in layman's language, this guide is meant to help the average person understand symptoms, treatments, and causes of illness, disease and afflictions. Charts, illustrations and diagrams are included.

- *B. American Medical Association. *AMA Handbook of First Aid and Emergency Care*. Random House Reference. 2009. pbk. \$16.95.

This handbook lays out symptoms, injuries and, most importantly, steps to first aid. The steps are written as lists with detailed descriptions and illustrations.

- *C. Beers, Mark H. *Merck Manual*. Merck. 18th ed. 2006. \$65.00.

This book covers a wide range of patient symptoms, treatment and recommendations. However, it is written for professionals. There is a home edition available that is specifically for people who aren't medical professionals, but it's not as extensive.

- *D. Dreisbach, R.S. *Dreisbach's Handbook of Poisoning: Prevention, Diagnosis and Treatment*. Parthenon Publishing. 13th ed. 2001. \$99.95.

This quick reference handbook, lists a short summary, diagnosis and treatment for dozens of poisons. Poisoning effects on children, plants and animals are included. The number for Oklahoma Poison Control is 1-800-222-1222.

E. *American Hospital Association Guide to the Health Care Field.* see General Sources, Directories

Online Resources

A. AMA Find a Doctor webapps.ama-assn.org/doctorfinder

B. Family Doctor familydoctor.org/online/famdocen

C. Kaiser Family Foundation State Health Facts www.statehealthfacts.org

D. Merck Manual Home Edition www.merck.com/mmhe

E. Oklahoman Annual Summary of Infectious Diseases www.crossroads.odl.state.ok.us/u?/stgovpub,1592

F. Oklahoma Child Abuse and Neglect Statistics www.crossroads.odl.state.ok.us/u?/stgovpub,6705

G. Oklahoma Preventing Teen Pregnancy Facts and Statistics www.crossroads.odl.state.ok.us/u?/stgovpub,1339

H. Oklahoma Rural Health Works www.okruralhealthworks.org

I. State of the State's Health www.crossroads.odl.state.ok.us/u?/stgovpub,4537

J. World Health Organization www.who.int

Physics

*A. Lerner, Rita G. *Encyclopedia of Physics.* Wiley-VCH. 32nd ed. 2005. 2 vol. \$430.00.

—or—

*B. Beneson, Walter. *Handbook of Physics.* Springer. 2006. \$69.95.

Both the encyclopedia and the handbook cover important concepts, theories, and rules through articles, diagrams and tables. The encyclopedia is more comprehensive and is recommended for libraries that can afford it.

C. *CRC Handbook of Chemistry and Physics.* see Chemistry

Technology

*A. Downing, Douglas. *Dictionary of Computer and Internet Terms.* Barron's Educational Series. 10th ed. 2009. pbk. \$14.99.

With technology constantly evolving, it is important to keep an up-to-date dictionary. While Barron's is not as clearly written as some, it is the most current and therefore, most useful. It includes thousands of definitions, terms, theories and concepts related to computers and the Internet.

B. *Software Encyclopedia.* R.R. Bowker. 2008. \$460.00.

This encyclopedia details over 40,000 programs. The information includes versions, price, hardware, operating system requirements and more. An extensive index and “best of” lists are included.

C. *McGraw-Hill Concise Encyclopedia of Science and Technology*. see Science, General Sources, Encyclopedias

D. *McGraw-Hill Dictionary of Scientific and Technical Terms*. see Science, General Sources, Dictionaries

E. *McGraw-Hill Encyclopedia of Science and Technology*. see Science, General Sources, Encyclopedias

Online Resources

A. Tech Dictionary www.techweb.com/encyclopedia

Zoology

*A. American Kennel Club. *The Complete Dog Book*. Ballantine Books. 20th ed. 2006. \$35.00.

This volume contains information on registering dogs along with breed descriptions, photographs, and official standards (146 American Kennel Club identified). It is the official publication of the AKC. There is also a section on dog care, a glossary and an index.

*B. Edwards, Elwyn Hartley. *The Encyclopedia of the Horse*. DK Adult. 2008. \$40.00.

Oklahoma is “horse country” and most libraries will need this title. Along with the standard entries on horse breeds, this book includes many photographs and sections on anatomy, care, and famous horses.

*C. Stebbins, Robert C. *A Field Guide to Western Reptiles and Amphibians*. Houghton Mifflin Harcourt. 3rd ed. 2003. pbk. \$22.00.

This guide is part of the Peterson’s guide series and claims to cover all reptile and amphibian species. Maps, paintings and photographs aid in identification.

*D. Eaton, Eric R. *Kaufman Field Guide to Insects of North America*. Houghton Mifflin Harcourt. 2007. pbk. \$18.95.

This visual guide is filled with photographs designed to help the non-entomologist quickly identify insects. Along with the photographs, information about the insect is given in a clear and fascinating manner.

*E. Peterson, Roger Troy. *Peterson’s Field Guide to Birds of North America*. Houghton Mifflin Co. 2008. pbk. \$26.00.

The Peterson guides are classics, but some are out-of-date. Fortunately, this guide was recently updated, combining the eastern and western guides into one volume. Many new painted illustrations are included alongside the informative text.

*F. Tekiela, Stan. *Birds of Oklahoma Field Guide*. Adventure Publications. 2002. pbk. \$12.95.

This guide is specific to Oklahoma birds and includes many photographs and descriptions of identifying features.

G. *Oklahoma Breeding Bird Atlas*. University of Oklahoma Press. 2004. \$59.95.

This volume with its photographs and bird distribution maps will be popular with your bird watching enthusiasts. It also includes information on plumage, habitat, nesting habits, eggs and the young. This is a reference guide for birders, ornithologists, and natural resource specialists.

Online Resources

- A. NatureServe Explorer Online Species Encyclopedia www.natureserve.org/explorer

VII. Social Sciences

Anthropology and Sociology

*A. Scott, John. *Dictionary of Sociology*. Oxford University Press. rev.ed. 2009. pbk. \$17.99.

This dictionary is a brief look at sociology. It is intended for a quick reference, not necessarily for extensive research.

—or—

*B. Borgatta, Edgar F. *Encyclopedia of Sociology*. Gale. 2nd ed. 2000. 5 vol. \$749.00.

Over 400 essays make up this encyclopedia which generally serves as a broad introduction to many aspects of sociology. Bibliographies are included throughout. For those libraries that can afford it, or that have a college community near them, this set is highly recommended.

C. Gallup, Alec M. *Gallup Poll: Public Opinion*. Rowman & Littlefield Publishers. 2009. Annual. \$125.00.

The famous Gallup Polls are collected in this annual volume. Arranged by date, they cover a wide variety of topics including politics, lifestyle, and economics. A brief description of the poll and its findings precede the statistics. An index is included.

Online Resources

A. Business and Human Rights Resource Center www.business-humanrights.org/Home

B. Gallup Poll Online www.gallup.com

C. Intute Social Sciences www.intute.ac.uk/socialsciences

Archeology and Geography

General Sources

*A. Mayhew, Susan. *A Dictionary of Geography*. Oxford University Press. 4th ed. 2009. \$65.00.

Concise and comprehensive, this dictionary offers more than 6,000 entries on physical and, interestingly, cultural geographical terms. The FactFinder appendix contains quick facts and statistics.

*B. Shirk, George H. *Oklahoma Place Names*. University of Oklahoma Press. 2nd ed. 1987. \$19.95.

Part history, part geography, part travel guide, this unique book is the authority on Oklahoma place names. The names are arranged alphabetically with a brief “biography” revealing the location, current status and other known names. Several maps and a bibliography round out the work.

C. Pearsall, Deborah M. *Encyclopedia of Archaeology*. Elsevier Science and Technology. 2008. 3 vol. \$940.00.

This three volume set offers a good overview of archaeology in four sections: discipline, practice, history and everyday life. The text is written in a clear manner. Illustrations provide a nice supplement to the text. Highly recommended for libraries with very little or out-of-date archaeology reference sources.

- D. *Europa World Yearbook*. see General Sources, Almanacs and Yearbooks
- E. *McGraw-Hill Concise Encyclopedia of Environmental Science*. see Applied Sciences, Energy and the Environment
- F. *Statesman's Yearbook*. see General Sources, Almanacs and Yearbooks
- G. *Time Almanac*. see General Sources, Almanacs and Yearbooks
- H. *World Almanac and Book of Facts*. see General Sources, Almanacs and Yearbooks

Online Resources

- A. BBC Country Profiles news.bbc.co.uk/2/hi/country_profiles/default.stm
- B. Oklahoma Archeological Survey www.ou.edu/cas/archsur

Atlases

Oklahoma

- *A. *Oklahoma Atlas and Gazetteer*. DeLorme Publishing. 3rd ed. 2006. pbk. \$19.95.

This atlas/gazetteer contains large, detailed road maps with information on historical sites, campgrounds, parks and more.

- *B. *Historical Atlas of Oklahoma*. see History, Oklahoma, Atlases.

Online Resources

- A. Oklahoma's Official State Map www.okladot.state.ok.us/hqdiv/p-r-div/maps/state-maps

United States

- *A. *Rand McNally Road Atlas: United States/Canada/Mexico*. Rand McNally & Co. 2009. annual. pbk. \$13.95.

This well-known and authoritative atlas is updated yearly. It includes road maps of the three countries and their states/provinces.

Online Resources

- A. National Atlas www.nationalatlas.gov

World

- *A. *Hammond World Atlas*. Hammond World Atlas Corp. 5th ed. 2007. \$59.95.

*B. *National Geographic Atlas of the World*. National Geographic. 8th ed. 2004. \$165.00.

—or—

*C. *Oxford World Atlas*. Oxford University Press. 16th ed. 2009. \$80.00.

In addition to the useful maps, each of these atlases include gorgeous full color spreads and encyclopedic entries on global topics such as climate. The Oxford atlas is updated annually.

Online Resources

A. Google Maps maps.google.com

B. National Geographic Online Atlas maps.nationalgeographic.com/map-machine

Gazetteers

*A. *Columbia Gazetteer of the World*. Columbia University Press. 2008. 3 vols. \$595.00.

With over 170,000 entries, this gazetteer is an authoritative encyclopedia of geographical places and features. If you can afford it, this is the best researched gazetteer available.

B. *Oklahoma Atlas and Gazetteer*. see Archaeology and Geography, General Sources, Atlases, Oklahoma.

Travel Guides

*A. *Mobil Regional Guides*. Mobil Travel Guide. 2009. annual. pbk. \$17.95 \$18.99.

Each of these regional guides include maps, destinations, and hotel and restaurant rankings. Each library should purchase the Great Plains guide, which includes Oklahoma.

Online Resources

A. Currency Converter www.xe.com/ucc

B. ePodunk County/City profiles www.epodunk.com

C. Fodor's Online www.fodors.com

D. GeoData gos2.geodata.gov

E. Oklahoma Tourism www.travelok.com

F. Traffic Information www.traffic.com

G. Travel Information and Profiles www.ersys.com

H. TSA Information for Traveler's www.tsa.gov/travelers

Business and Economics

Dictionaries

*A. Siegal, Joel G. *Dictionary of Accounting Terms*. Barron's Educational Series. 5th ed. 2010. pbk. \$14.99.

Much like a traditional dictionary, this work provides quick definitions of accounting terms, including taxes, auditing, technical software and more.

- B. Law, Jonathan. *Dictionary of Business and Management*. Oxford University Press. 5th ed. 2009. pbk. \$19.99.

This dictionary contains over 7,000 entries geared toward managers and those interested in business practices. The most recent version has been updated to reflect the times, terminology and technology.

- C. Durlauf, Steven N. *New Palgrave Dictionary of Economics*. Palgrave Macmillan. 2nd ed. 2008. 8 vol. \$2,950.00.

Though this reference may be out of the price range for some libraries, this collection is highly recommended. The latest edition includes over 1,500 entries composed by leading economic scientists. There is an online version that is available at varying levels of depth and pricing.

Handbooks

- *A. Davidson, Alexander. *How to Understand the Financial Pages: A Guide to Money and the Jargon*. Kogan Page. 2nd ed. 2008. pbk. \$39.95.

Davidson attempts to breakdown and translate the financial pages for the average reader. It explains and defines the terms, concepts and numbers behind the reports.

- *B. *North American Industry Classification System (NAICS)*. Bernan Associates. 2007. \$59.00

This book lists official industry codes used by organizations, businesses, government offices and individuals to file tax returns and other requests. It's also useful for comparing and contrasting data.

- C. Pearce, Lynn M. *Business Plans Handbook: A Compilation of Business Plans developed by Individuals throughout North America*. Gale Cengage. 2009. annual. \$202.00.

This is a collection of many diverse business plans, along with practical advice by the authors of the plans.

- D. *Rand McNally Commercial Atlas and Marketing Guide*. Rand McNally & Co. 140th ed. 2008. 2 vol. \$395.00.

The first of the two volumes in this set is the guide, and the second volume is the index. Inside there are large maps of each state with information on population, manufacturing status, incomes, and more.

- E. *Corporate Directory of U.S. Public Companies*. see General Sources, Directories

- F. *Foundations Directory Online*. see General Sources, Directories

- G. *Headquarters U.S.A* see General Sources, Directories

Online Resources

- A. Bureau of Labor Statistics stats.bls.gov

- B. County/Metro/Zip Code Business Patterns www.census.gov/econ/cbp

- C. EDGAR U.S. Securities and Exchange Commission www.sec.gov/edgar.shtml

D. GlobalEDGE International Business globaledge.msu.edu

E. Yahoo Finance finance.yahoo.com

Education

All public and school libraries have access to the education database ERIC through EBSCO. www.odl.state.ok.us/prairie

General Sources

*A. Wallace, Susan. *A Dictionary of Education*. Oxford University Press. 2009. \$120.00.

This dictionary provides terms used in the field of education. It is from a British publisher, but is relevant for an American reader.

B. Guthrie, James W. *Encyclopedia of Education*. Gale. 2nd ed. 2003. 8 vol. \$1,134.00.

A comprehensive look at education in America, this eight volume set includes over 800 articles on topics such as legislation, testing, people and theories. It is recommended for large public libraries.

C. *Complete Learning Disabilities Directory*. see General Sources, Directories

Online Resources

A. Investing in Oklahoma (from the Department of Education) www.crossroads.odl.state.ok.us/u/?stgovpub,228

B. National Center for Education Statistics nces.ed.gov

C. Oklahoma Directory of Education www.crossroads.odl.state.ok.us/u/?stgovpub,4644

D. Oklahoma Office of Accountability (query for individual school report cards) www.schoolreportcard.org/reports.htm#school

E. Oklahoma School Profiles www.crossroads.odl.state.ok.us/u/?stgovpub,4867

F. School Data Direct www.schooldatadirect.org

Career Guidance

*A. Simkin, Joyce P. *American Salaries and Wages Survey: Statistical Data Derived from More than 590 Government, Business and News Sources*. Gale Cengage. 10th ed. 2009. \$264.00.

With data given in easy to read tables, this is an invaluable source for anyone seeking authoritative information on wages in America.

*B. U.S. Department of Labor. *Occupational Outlook Handbook*. 2008. pbk. \$14.95.

This annual publication includes statistics and general information on more than 200 occupations. It is a necessary source for anyone looking for a career path or a career change.

C. *Encyclopedia of Careers and Vocational Guidance*. Ferguson Publishing. 14th ed. 5 vol. \$249.95.

This five volume set gives detailed information on more than 1,000 occupations.

Online Resources

- A. Career One Stop (US Department of Labor) www.careeronestop.org
- B. Occupational Outlook Handbook Online www.bls.gov/oco

Higher Education

- *A. *Peterson's Guide to Graduate Schools in the U.S.*. Peterson's. 2008. annual. pbk. \$24.00.
- *B. *Peterson's Four-Year Colleges*. Peterson's. 40th ed. 2009. annual. pbk. \$32.95.
- *C. *Peterson's Two-Year Colleges*. Peterson's. 40th ed. 2009. annual. pbk. \$28.95.
- *D. *Peterson's Scholarships, Grants and Prizes*. Peterson's. 14th ed. 2009. annual. pbk. \$32.95.

The Peterson's guides are essential to anyone researching colleges in the United States. They are published and need to be purchased—annually. They not only contain contact information, but also advice and tips on getting in, staying in and graduating from college.

- *F. *College Board Book of Majors*. College Board. 4th ed. 2009. annual. pbk. \$25.95.

This guide looks at all aspects of a major. Where the best schools are, what jobs are available for people with that major, and advice on what major might work for different types of individuals.

- G. *College Board College Handbook*. College Board. 47th ed. 2009. annual. pbk. \$29.95.

This handbook contains much of the same information as the Peterson's guides though it is not as comprehensive or well-organized. However, it is yet one more source that future college students might like to consult.

- H. *Peterson's College Money Handbook*. Peterson's. 26th ed. 2008. pbk. \$32.00.

While the *Scholarships, Grants and Prizes* focuses primarily on loan free options, this handbook goes into greater detail about obtaining money for college, including parent and student loans. It explains the financial aid process along with a rough idea of what college will cost.

- G. *Peterson's Guide to Online Learning*. Peterson's. 2006. pbk. \$14.00.

This guide covers the main topics of online learning, such as what online learning is, where to get a degree, and how the process works.

Online Resources

- A. Fastweb Scholarships and Financial Aid www.fastweb.com
- B. Official Guide to Oklahoma Colleges and Universities www.crossroads.odl.state.ok.us/u/?stgovpub,7396
- C. Peterson's Online www.petersons.com

Genealogy

- *A. Greenwood, Val. D. *Researcher's Guide to American Genealogy*. Genealogical Publishing. 3rd ed. 2001. \$29.95.

—or—

- *B. Helmbold, F. Wilbur. *Tracing Your Ancestry: A Step-by-Step Guide to Researching Your Family History*. DIANE Publishing. 2004. \$10.00.

The overwhelming interest in this subject requires libraries to have at least one title on the subject. Both these titles discuss research in depth, from how to begin, where to look, what records are needed and more. Since *Tracing your Ancestry* is a reprint it does not include Internet research. However, it is still a practical guide.

Online Resources

- A. Ellis Island Search www.ellisland.org
 B. Family Search www.familysearch.org/eng/default.asp
 C. Roots Web www.rootsweb.ancestry.com

History

Oklahoma

Atlases

- *A. Goins, Robert Charles and Danney Goble. *Historical Atlas of Oklahoma*. University of Oklahoma Press. 4th ed. 2006. \$39.95.

Even libraries with the older editions will want to purchase this latest version. Alongside articles about the state from ancient to current times, are gorgeous full-spread photographs, maps, and tables. The topics include geology, culture, politics and much more. An index is included.

Biographies and Encyclopedias

- *A. Burke, Bob. *A History of the Oklahoma Governor's Mansion*. Oklahoma Heritage Association. 2005. \$34.95.

Both beautiful and informative, this book traces the life of the Governor's mansion as well as the people who lived there. Arranged chronologically, it contains photographs (many full color), interesting facts, and an index. The governors covered includes the Henry administration.

- *B. Baird, David W. *Oklahoma: A History*. University of Oklahoma Press. 2008. \$24.95.

—or—

- *C. Baird, David W. *The Story of Oklahoma*. University of Oklahoma Press. 2nd ed. 2006. \$45.00.

Written by the same authors, each of these books offer a comprehensive history of Oklahoma. Their differences are in presentation. *Oklahoma: A History* is a narrative of Oklahoma's history. It is thorough and engaging, but has little supplementary material like pictures, illustrations or maps. *The Story of Oklahoma* reads like a textbook, with a lot of information packed into topics alongside pictures, further reading and sidebars.

- D. *Oklahoma Almanac*. see General Sources, Almanacs and Yearbooks

- E. *Oklahoma Place Names.* see Archeology and Geography, General Sources
- F. *Indian Tribes of Oklahoma: A Guide.* see Social and Special Interest Groups, Native Americans

Online Resources

- A. *Encyclopedia of Oklahoma History and Culture* digital.library.okstate.edu/encyclopedia
- B. Oklahoma History Center www.okhistorycenter.org
- C. Oklahoma Historical Society www.okhistory.org
- D. Oklahoma State University Historical Map Collection okmaps.library.okstate.edu

United States

Atlases

- *A. Nash, Gary B. *Atlas of American History.* Facts on File. 4th ed. 2006. \$95.00.

This full-color atlas tells the story of American history from ancient peoples to the modern age. Many maps depict topics such as culture, politics, war and more.

Chronologies and Encyclopedias

- A. Nash, Gary B. *Encyclopedia of American History.* Facts on File. 2003. 11 vol. \$935.00.

This eleven-volume encyclopedia covers U.S. history from ancient times to the present. Listed chronologically, entries on events, people, concepts, society, and battles are clear and interesting. The material is supplemented with bibliographies, illustrations, maps, and photographs. An index is included.

- B. Hellman, Paul T. *Historical Gazetteer of the United States.* Routledge. 2004. \$195.00.

This gazetteer covers the history of major cities and towns in the United States. Arranged alphabetically by state, the gazetteer lists events, local history and other facts about the states, cities, counties, townships and municipalities.

- C. Shearer, Benjamin F. *The Uniting States.* Greenwood. 2004. 3 vol. \$248.95.

Each state is given equal weight in this history of how the states became states. The three volume set includes maps, charts and other aids designed to help the reader understand the circumstances behind the path to statehood.

Online Resources

- A. Documents for the Study of American History www.vlib.us/amdocs
- B. Making of America quod.lib.umich.edu/m/moagrp

Dictionaries and Handbooks

- *A. Kutler, Stanley I. *Dictionary of American History.* Macmillan Reference. 3rd ed. 2002. 10 vol. \$1,307.00.

This comprehensive set and quality resource is brought up-to-date. It covers all of American history from the pre-colonial days to the present era and looks at history from many points of view, including race, gender and class. Also included in this edition are maps, illustrations and first-person documents. *American Libraries* magazine calls it an “indispensible” resource.

- *B. Shearer, Benjamin F. *State Names, Seals, Flags and Symbols: A Historical Guide*. Greenwood Press. 3rd ed. 2001. \$87.95.

Good for both general and ready reference, this book lists all things “state” associated: seals, nicknames, symbols, flags, etc. The lists go back to the beginning of the colonies through the present day.

- C. Boetner, Mark M. *The Civil War Dictionary*. Vintage. 1991. pbk. \$24.00.

This classic text on the civil war is still a good, solid source. It includes strong biographical data, detailed battle descriptions and troop movements with text, diagrams and maps.

- D. Cornelison, Pam. *The Great American History Fact Finder: The Who, What, Where, When and Why of American History*. Mariner Books. Rev. ed. 2004. pbk. \$16.95.

This book is a catch-all of American History. Arranged alphabetically, the entries provide brief, interesting factual information on American politics, military, people, events and everything in between.

- E. *Facts about the Presidents*. see General Sources, Facts, Records and Statistics
 F. *Time Almanac*. see General Sources, Almanacs and Yearbooks
 G. *World Almanac and Book of Facts*. see General Sources, Almanacs and Yearbooks

Online Resources

- A. American Local History Network www.alhn.org
 B. Library of Congress
 American Memory Collection memory.loc.gov/ammem
 Local Legacies www.loc.gov/folklife/roots/ac-home.html
 C. National Archives www.archives.gov
 D. Presidents of the United States (POTUS) www.ipl.org/div/potus

World

Atlases

- *A. *Hammond Historical World Atlas*. Hammond World Atlas Corporation. 2000. pbk. \$11.95.

Using full-color maps, this atlas focuses on major historical events. The visual appeal of the atlas extends to the numerous charts and diagrams depicting various statistics and timelines.

Online Resources

- A. Maps of War www.mapsofwar.com

Encyclopedias

*A. Ackerman, Marsha E. *Encyclopedia of World History*. Facts on File. 2008. 7 vol. \$650.00.

The more than 300 articles in this set cover world history from ancient times through the present. The scope is broad and shallow. However, it does include some bibliographies for further reading. *School Library Journal* notes some issues with organization and quality, but it remains the best up-to-date encyclopedia. Another option might be the *Berkshire Encyclopedia of World History*. As long as libraries have an encyclopedia updated or revised within the last ten years, it should suffice.

B. Jaques, Tony. *Dictionary of Battles and Sieges: a Guide to 8,500 Battles from Antiquity through the Twenty-first Century*. Greenwood Press. 2006. 3 vol. \$299.95.

An impressive collection of major and minor battles throughout history, this three volume set spans time and the globe to describe who, what, when and where. The battles are accessed chronologically or by name. An appendix is included.

C. Gorman, Robert F. *Great Events from History: The Twentieth Century*. Salem Press. 2007. 6 vol. \$495.00.

This six volume set focuses on the twentieth century, especially the first half. Major world events are covered from battles to personal triumphs. Each essay includes all the facts and extra resources, such as an index, bibliography and timeline.

D. *Time Almanac*. see General Sources, Almanacs and Yearbooks

E. *World Almanac and Book of Facts*. see General Sources, Almanacs and Yearbooks

Online Resources

A. Biography Channel www.biography.com

B. HyperWorld Histoy Online www.hyperhistory.com/online_n2/History_n2/a.html

C. In the First Person www.inthefirstperson.com/firp/index.shtml

Political Science and Law

Oklahoma

*A. *Oklahoma Statutes*. Westlaw. 2008. \$309.00.

While these statutes are available online, every library should also have a print copy. Contact the Clerk at the House of Representatives (405-521-2711) to see if your library is eligible for a free copy.

B. *Oklahoma Almanac*. see General Sources, Almanacs and Yearbooks

Online Resources

A. *Oklahoma Almanacs*—for earlier *Oklahoma Almanacs*, starting with 1909 www.crossroads.odl.state.ok.us/cdm4/browse.php?CISOROOT=/okalmanacs

B. Oklahoma Department of Libraries Agency Hotlinks www.odl.state.ok.us/okgov/oklinksearch.asp

- C. Oklahoma Department of Libraries Law Resources www.odl.state.ok.us/lawinfo/lawlinks.htm
- D. ABC: Oklahoma State Agencies, Boards and Commissions www.crossroads.odl.state.ok.us/u?/stgovpub,6658
- E. Oklahoma State Driver's Manual www.crossroads.odl.state.ok.us/u?/stgovpub,5976
- F. Oklahoma Election Results and Statistics www.crossroads.odl.state.ok.us/u?/stgovpub,9947
- G. Oklahoma State Government Publications www.crossroads.odl.state.ok.us/shell/div-okpubclearinghouse.php
- H. Oklahoma Legislature www.lsb.state.ok.us
- I. Oklahoma Uniform Crime Report www.crossroads.odl.state.ok.us/u?/stgovpub,4911
- J. Oklahoma U.S. Senators/Representatives www.odl.state.ok.us/usinfo/congress

United States

- *A. Barone, Michael. *Almanac of American Politics*. National Journal Group. 2009. pbk. \$79.95.

Updated to include the election and presidency of Barack Obama, this almanac contains biographic and political information on every president, congressman and governor. It also covers the fifty states and 435 districts, creating a thorough and essential reference source.

- *B. Garner, Bryan A. *Black's Law Dictionary*. West. 8th ed. 2005. pbk. \$62.00.

The dictionary strives to provide accurate and concise definitions of legal terms. The 8th edition was updated to include new laws concerning technology and the Internet.

- *C. *Budget of the United States Government*. Executive Office of the President. 2008. annual. pbk. \$39.00.

Though it is difficult to read and understand, every library should have a copy of the budget. There are books available, such as *Understanding the United States Budget*, that can help the public decipher the numbers.

- *D. *Guide to Congress*. CQ Press. 6th ed. 2007. 2 vol. \$365.00.

This guide focuses on the Congress, providing in-depth articles on history, pay, lobbyists and power shifts as well as many other topics. It is a useful research tool.

- *E. Hall, Timothy L. *U.S. Laws, Acts and Treaties*. Salem Press. 2003. \$63.00.

This reference source covers the major laws and treaties from the country's birth to 2002. The entries include the law number, history and a number of helpful websites. It is a good ready reference and report writing tool.

- F. Plano, Jack. *American Political Dictionary*. Harcourt College. 2001. pbk. \$83.95.

The entries in this dictionary are arranged by topics, including political ideas, civil liberties, foreign policy and international affairs. It may be somewhat out of date, but the general political information is still very useful.

- G. Grossman, Mark. *Encyclopedia of the United States Cabinet*. Grey House Publishing. 2nd ed. 2009. 2 vol. \$295.00.

This two volume encyclopedia offers chronological lists, political analysis and biographical information about the U.S. cabinet through the Clinton Administration.

H. Wilson, Jeffery. *Gale Encyclopedia of Everyday Law*. Gale. 2nd ed. 2006. 2 vol. \$399.00.

The encyclopedia covers major law topics like “Homeland Security.” The second volume is an index. It is more extensive in its coverage of the topics than *U.S. Laws, Acts and Treaties*, but it is harder to use and *Booklist* notes some surprising gaps.

I. *Book of the States*. see General Sources, Facts, Records and Statistics

Online Resources

A. ABA Legal Research Selected Starting Points www.abanet.org/tech/ltrc/lawlink/home.html

B. American Presidency Project www.presidency.ucsb.edu

C. Fact Check www.factcheck.org

D. Internal Revenue Service www.irs.gov
Internal Revenue Service forms www.irs.gov/formspubs

E. Thomas thomas.loc.gov

F. United States Government www.usa.gov

G. United States House of Representatives www.house.gov

H. United States Senate www.senate.gov

I. The White House www.whitehouse.gov

World

*A. *United Nations Handbook: An Annual Guide for those Working with or within the U.N.*
United Nations Office of Public Information. 46th ed. annual. pbk. \$32.95.

This annual publication lays out the structure, policies, purposes and work of the United Nations.

B. *Worldmark Encyclopedia of the Nations*. Gale Cengage. 12th ed. 2006. 5 vol. \$607.00.

Each of the volumes in this set covers a different region of the world, with one book devoted to the United Nations. Besides political information like leadership, government structure and major policies or laws, the information includes some cultural and physical information about each nation.

Parapsychology

A. Allen, Judy. *Unexplained: An Encyclopedia of Curious Phenomena, Strange Superstitions, and Ancient Mysteries*. Kingfisher. 2006. \$19.95.

This book offers brief, but comprehensive, coverage of a popular subject. Illustrations, an index and a glossary are included.

B. *Encyclopedia of Occultism and Parapsychology*. see Humanities, Philosophy, Myth and Religion, Religion

C. *The Only Astrology Book You'll ever Need*. see Games, Recreation and Sports, Recreation, Astrology

D. *Parker's Astrology*. see Games, Recreation and Sports, Recreation, Astrology

Psychology

*A. Vandenbos, Gary R. *The APA Dictionary of Psychology*. American Psychological Association. 2006. \$59.95.

This comprehensive dictionary holds over 25,000 entries of definitions, theories, practices and more. It is written for professionals, but is clear enough that general readers shouldn't have a problem.

*B. *Diagnostic and Statistical Manual of Mental Disorders (DSM-IV)*. American Psychiatric Association. 4th ed. 2000. \$89.00.

Though it is written for professionals, this standard manual is often in high demand. Disorders are listed along with features, patterns and other measures to aid diagnosis and treatment.

C. *Publication Manual for the American Psychological Association*. see Humanities, Literature, Style Guides and Writing

Online Resources

A. National Institutes of Mental Health www.nimh.nih.gov/index.shtml

Social and Special Interest Groups

African Americans

*A. Finkelman, Paul. *Encyclopedia of African American History, 1896 to the Present: From the Age of Segregation to the Twenty-First Century*. Oxford University Press. 2009. 5 vol. \$595.00.

These five volumes cover African American history and culture from the days of "separate but equal" through the Presidential election and appointment of Barack Obama. In over 1,000 entries on people, events and each state, the information contained is thorough and authoritative. It is the most complete collection of African American history, coming highly recommended for all libraries.

—or—

*B. Ciment, James. *Atlas of African American History*. Facts on File, Inc. 2nd ed. 2007. \$95.00.

Though it does not contain the depth that the Encyclopedia of African American History does, this atlas does go back further. Included are photographs, maps and statistics alongside entries on culture, important events, literary movements and more.

C. Asante, Molefi Kete. *100 Greatest African Americans: A Biographical Encyclopedia*. Prometheus Books. 2003. \$51.98.

Though many deserving people may be left out of this volume, the ones that are profiled provide essays on their life, work and contributions to the African American community, the United States and the world at large. Bibliographies, illustrations and photographs are included.

- D. Smith, Jessie Carney. *Black Firsts: 4,000 Groundbreaking and Pioneering Events*. Visible Ink Press. 2nd ed. 2002. \$24.95.

Perfect for reports, this book highlights the achievements the first African Americans to break through barriers such as the Academy Awards, in government, and through science. It is fun and informative though it obviously does not include the recent election of President Barack Obama.

- E. *Notable Black American Scientists and Inventors*. see Science, General Sources, Biographies

Gay, Lesbian, Bisexual, and Transgender

- *A. Hunter, Nan D. *The Rights of Lesbians, Gay Men, Bisexuals and Transgender People: The Authoritative ACLU Guide*. NYU Press. 4th ed. 2004. pbk. \$19.00.

This guide covers the rights of GLBT people afforded under the law. Topics include military service, workplace equality, privacy, and hate crimes.

Online Resources

- A. GLBTQ Encyclopedia www.glbtc.com

Latin Americans

- *A. *Anuario Hispano Hispanic Yearbook*. TYIM Publishing. 20th ed. 2007. \$29.95.

This yearbook serves as a guide for the Hispanic community. It lists resources for employment, health, government, education and more. Contact information and websites are included. The book is in Spanish and English.

- *B. Cortes, Luis. *De Immigrante a Ciudadano (A)*. Atria. 2008. pbk. \$7.99.

This guide lays out the basic steps, along with some advice, needed to immigrate. The entire volume is written in Spanish.

- C. Ochoa, George. *Atlas of Hispanic American History*. Checkmark Books. 2008. pbk. \$21.95.

This atlas not only covers the United States, but Canada, Mexico and South America as well. A long span of history is told through text, maps and photographs.

- D. Stavans, Ilan. *Encyclopedia Latina: History, Culture and Society in the United States*. Grolier. 2005. 4 vol. \$449.00.

This four volume encyclopedia has entries on history, current events, people and movements that impacted the United States. These entries are supplemented with photographs, documents, bibliographies, websites and an index

Online Resources

- A. Latin America Network Information Center www1.lanic.utexas.edu

Native Americans

- *A. Ewen, Alexander. *American Indians in the Twentieth Century*. Facts on File. 2009. pbk. \$19.95.

This informative book covers both people and events of the twentieth century. It includes many topics not covered other places and is very up-to-date.

- *B. Waldman, Carl. *Atlas of the North American Indian*. Checkmark Books. 3rd ed. 2009. pbk. \$24.95.

Maps are used as a jumping off point for information about Native American history. Though the book doesn't go into the history of specific tribes, there are discussions of war, culture and important figures. A bibliography is included for further reading.

- *C. Forman, Grant. *The Five Civilized Tribes*. University of Oklahoma Press. 1982. pbk. \$19.95.

This classic work examines the removal of 60,000 Native Americans from the southern states and their adaptation to a new home within what is now the State of Oklahoma.

- *D. Clark, Blue. *Indian Tribes of Oklahoma: a Guide*. University of Oklahoma Press. 2009. \$29.95.

This book profiles the 40 tribes of Oklahoma. Each tribe entry describes the name, location and government, businesses, number of members, suggested readings and current situation. An index is included.

- *E. Klein, Barry T. *Reference Encyclopedia of the American Indian*. Todd Publications. 8th ed. 1997. \$95.00.

This work is part directory, part bibliography and part encyclopedia. It lists tribal entities, organizations and leaders for both the United States and Canada.

- *F. Pevar, Stephen L. *The Rights of Indians and Tribes: the Authoritative ACLU Guide to Indian and Tribal Rights*. New York University Press. 3rd ed. 2004. pbk. \$20.00.

This guide lays out the rights of tribes and the special civil and criminal rights of reservations. It is written in a clear and comprehensible language.

- *G. Trigger, Bruce G. *Cambridge History of the Native Peoples of the Americas: Volume 1, North America*. Cambridge University Press. 2 parts. 1996. \$163.00.

This two part set offers a broad but extensive history of the Native Americans. Beginning in ancient times and running through the present, topical essays cover early civilization, western expansion and more. It does not reference specific tribes but as a general history, it is useful.

Online Resources

- A. Access Genealogy Native American Indian Genealogy www.accessgenealogy.com/native
- B. American Indian Library Association Online Resources www.ailanet.org/other/index.htm
- C. American Indian Research and Policy Institute www.airpi.org
- D. Bureau of Indian Affairs www.bia.gov
- E. Federal Websites for Tribal Libraries www.oklibshare.org/ieclinks.htm
- F. Kappler's Indian Affairs, Laws and Treaties digital.library.okstate.edu/kappler

- G. Oklahoma Indian Affairs Commission Publications (handbook, pictorial dictionary) www.ok.gov/oiac/Publications
- H. Storytellers: Native American Authors Online www.hanksville.org/storytellers

Older Americans

- *A. *Survival Kit for Seniors*. Senior Connection. Areawide Aging Agency, Inc. 2010. Free.

This is a handy resource handbook for older adults and their families. Most of the information is centered on Central Oklahoma services and facilities. Call 405-943-4344 for 2010 copy.

- B. Jason, Julie. *The AARP Retirement Survival Guide: How to Make Smart Financial Decisions in Good Times and Bad*. Sterling. 2009. pbk. \$14.95.

This guide offers retirees and soon-to-be-retirees helpful tips, strategies, tables, lists and much more. Written in a clear, concise language and brought up to date through the latest recession, it is a helpful book on a complicated topic.

Online Resources

- A. AARP www.aarp.org
- B. National Institute of Health—Information for Seniors nihseniorhealth.gov
- C. Serving Seniors: a Resource Manual for Missouri Libraries www.sos.mo.gov/library/development/services/seniors/manual

Women

- *A. Lapidus, Lenora. *The Rights of Women: the Official ACLU guide to Women's Rights*. NYU Press. 4th ed. 2009. \$75.00.

This ACLU guide helps layout what protections the law affords women. It addresses the issues of reproductive rights, workplace equality, domestic violence and more.

- *B *Oklahoma Women's Almanac*. OPSA Press. 2005. \$24.95.

Winner of the 2006 Outstanding Achievement Award by the National Association of Commissions for Women, this 564-page book is the first ever almanac to focus exclusively on the women of Oklahoma. To order a copy, go to almanac.okstate.edu.

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